

# BAY AREA REGIONAL COMMUNICATIONS INTEROPERABILITY SYSTEMS

## JOINT POWERS AUTHORITY

(THIRD MEETING)

Alameda County Office of Emergency Services

4985 Broder Blvd, Dublin, CA 94568

September 7<sup>th</sup>, 2011 - 9:00 AM

### AGENDA

09-02-11P04:20 RC99

GOVERNMENT  
DOCUMENTS DEPT

SEP - 2 2011

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#### 1) CALL TO ORDER ROLL CALL

The meeting will be called to order and roll call conducted by Chairperson Richard Lucia.

Director	Alameda County	
Director	State of California	
Director	Marin County	
Director	Contra Costa County	
Director	City of Oakland	
Director	San Francisco County	
Director	San Francisco City	
Director	City of San Jose	
Director	San Mateo County	
Director	Santa Clara County	
Director	Sonoma County	
Director	South Bay Hub	
Director	East Bay Hub	

- 2) **APPROVAL OF MINUTES** (*Action item*) The Authority will review the minutes from the second JPA meeting that was held on September 22<sup>nd</sup>, 2011
- 3) **BAYWEB BOOM NEGOTIATIONS STANDING REPORT:** Emily Harrison will present a report summarizing the negotiations between the BOOM team and Motorola.
- 4) **SPECTRUM AGREEMENT STANDING REPORT:** The Authority will hear a report from the team of staff and legal counsel representing the three waiver Cities (Oakland, San Francisco and San Jose) on the status of the 700 MHz spectrum lease.
- 5) **TECHNICAL ADVISORY COMMITTEE STANDING REPORT:** The Authority will hear a report from the standing sub-committee.
- 6) **GENERAL PUBLIC COMMENT:** Members of the public may address the Approval Authority on items within the jurisdiction of the Bay Area UASI Approval Authority.

## **FUTURE MEETING DATES**

*Thursday 9/29 @ 9am*

If any materials related to an item on this agenda have been distributed to the Authority members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours

### **Disability Access**

The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Deputy David Kozicki, at least 24 hours prior to the meeting at (510) 225-5971.

**BAY AREA REGIONAL COMMUNICATIONS INTEROPERABILITY SYSTEMS  
JOINT POWERS AUTHORITY  
(SEVENTH MEETING)**

11-01-11P12:49 RCVD

Alameda County Office of Emergency Services  
4985 Broder Blvd, Dublin, CA 94568  
November 3rd. 2011 - 9:00 AM  
DRAFT AGENDA FINAL - 11/1/11

GOVERNMENT  
DOCUMENTS DEPT

NOV - 1 2011

**PUBLIC CALL IN NUMBER: (925) 803-2732**

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**1) CALL TO ORDER  
ROLL CALL**

The meeting will be called to order and roll call conducted by Alameda County Alternate Director Dennis Houghtelling, Chairperson Richard Lucia is unavailable.

Director	Alameda County	
Director	State of California	
Director	Marin County	
Director	Contra Costa County	
Director	City of Oakland	
Director	San Francisco County	
Director	San Francisco City	
Director	City of San Jose	
Director	San Mateo County	
Director	Santa Clara County	
Director	Sonoma County	
Director	South Bay Hub	
Director	East Bay Hub	

***Recurring Business***

- 2) APPROVAL OF MINUTES** *(Action item)* The Authority will review the minutes from the second JPA meeting that was held on October 18th. , 2011
- 3) BAYWEB BOOM NEGOTIATIONS STANDING REPORT:** *(Discussion and Possible Action Item)* Staff will present its report summarizing the negotiations between the BOOM team and Motorola.
- 4) SPECTRUM AGREEMENT STANDING REPORT:** *(Discussion and Possible Action Item)* The Authority will hear an oral report from the team of staff and legal counsel representing the three waiver Cities (Oakland, San Francisco and San Jose) on the status of the 700 MHz spectrum lease, and will consider a resolution supporting a petition from the three Cities requesting specific relief from the FCC.

- 5) **TECHNICAL ADVISORY COMMITTEE STANDING REPORT:** The Authority will hear an oral report from the standing sub-committee.
- 6) **ADMINISTRATIVE AND SYSTEM FUNDING PLANS:** *(Discussion and Possible Action Item)* The Board will hear oral reports on the Authority's operations and administration and administrative funding plan, and will review the timeline for development of a Systems Funding Plan as specified in the Authority Agreement.
- 7) **SITE STATUS STANDING REPORT:** Discussion of status of site surveys and use agreements.

### *Old Business*

- 8) **JPA AGREEMENTS and FUNDS:** *(Discussion)* Dennis Smiley, Secretary reports a couple of agencies have not submitted their signed JPA document(s) and/or their check.
- 9) **LEGAL SERVICES REQUEST FOR QUALIFICATIONS:** *(Discussion and Possible Action Item)* At the initial meeting of the JPA on August 8th, the Board requested that a draft Request for Qualifications/Proposals be brought to the Board. Dan Winter (South Bay Hub) to report on status of RFP and follow-up. Recommendations due at November meeting.

Accompanying documents:

- StaffReportLegal ServicesFINAL1.pdf

- 10) **BayRICS JPA INSURANCE REQUIREMENTS:** *(Discussion and Possible Action Item)* At the first meeting of the JPA on August 8, a request was made for information on the insurance needs for the JPA Board of Directors. Emily Harrison (Santa Clara County) will present her findings and recommendation.
- 11) **CONFLICT OF INTEREST CODE:** *(Discussion and Possible Action Item)* Dave Kozicki will present the draft Conflict of Interest Code.

Accompanying Documents:

- *CONFLICT OF INTEREST STAFF REPORT.docx*
- *CONFLICT OF INTEREST CODE (DRAFT) Attachment A.docx*
- *Conflict of Interest Declaration CEO sub (MC) - Attachment A.doc*
- *Conflict of Interest 2010 Notice of Intention - Attachment C.doc*

- 12) **COMMOM PRESENTATION AND TALKING POINTS:** *(Discussion and Possible Action Item)* Dave Kozicki will present the draft and recommendations.

## *New Business*

- 13) **BART FIBER MOU:** (*Discussion and Possible Action Item*) BART has stated a preference to enter into an agreement for site and fiber use directly with the JPA as opposed to with Motorola. Dave Kozicki will present the draft and recommendations.
- 14) **PROJECT CORNERSTONE EXPERIENCE:** (*Discussion*) A short (9:30-10:00) explaining 4G LTE technology and your experience with Project Cornerstone not from the need for more spectrum perspective but from the perspective of network performance, and the industry standards. Andrew Seybold presenting (via phone).
- 15) **NTIA UPDATE:** (*Discussion*) Lance Johnson (NTIA by phone) to provide an update on the NTIA time line/deadlines

## *General Public Comment*

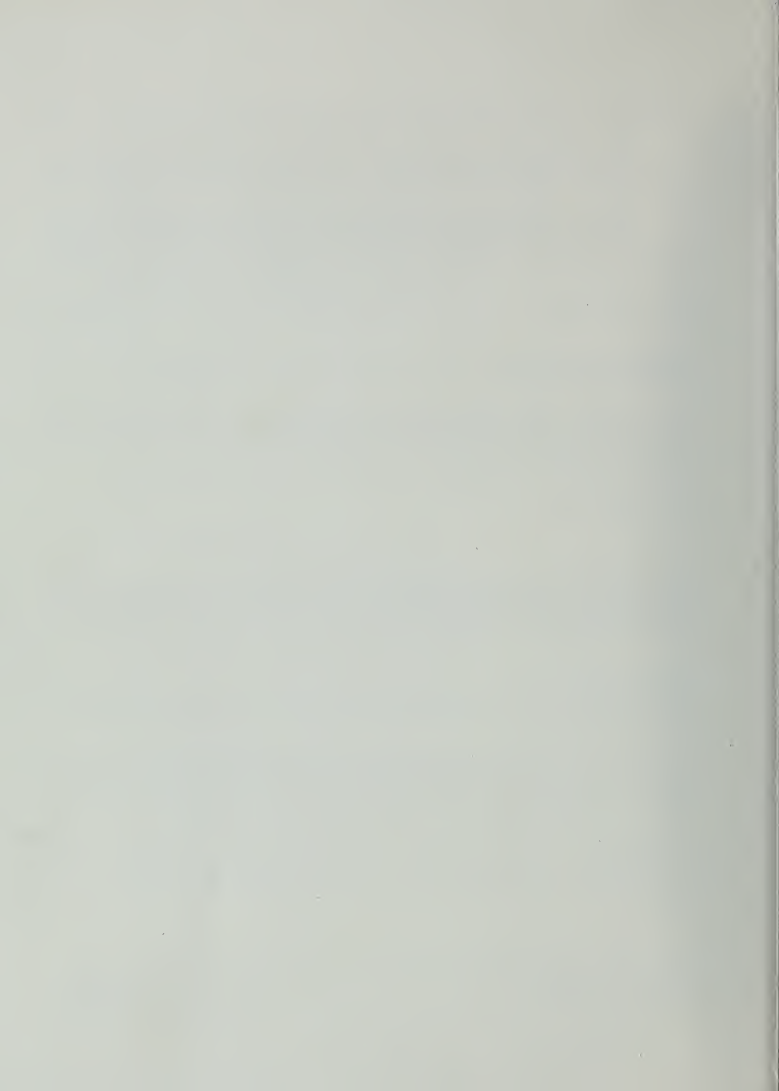
- 16) **GENERAL PUBLIC COMMENT:** Members of the public may address the Approval Authority on items within the jurisdiction of the Authority.
- 17) **FUTURE MEETING DATES**
- 18) *Adjournment*

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## **Disability Access**

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# BAY AREA REGIONAL COMMUNICATIONS INTEROPERABILITY SYSTEMS JOINT POWERS AUTHORITY

(NINTH MEETING)

Alameda County Office of Emergency Services  
4985 Broder Blvd, Dublin, CA 94568

GOVERNMENT  
DOCUMENTS DEPT

Meeting Date: January 5<sup>th</sup>, 2012 - 9:00 AM  
FINAL AGENDA – 12/30/11

JAN - 4 2012

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**PUBLIC CALL IN NUMBER: (925) 803-2732**  
Documents available at: <http://www.sonomasheriff.org/BayRICS/>

## 1) CALL TO ORDER ROLL CALL

The meeting will be called to order and roll call conducted by Chairperson Richard Lucia. Call to order, Roll, quorum declared.

Director	Alameda County	
Director	State of California	
Director	Marin County	
Director	Contra Costa County	
Director	City of Oakland	
Director	San Francisco County	
Director	San Francisco City	
Director	City of San Jose	
Director	San Mateo County	
Director	Santa Clara County	
Director	Sonoma County	
Director	South Bay Hub	
Director	East Bay Hub	

## Recurring Business

- 1) **APPROVAL OF MINUTES** (*Action item*) The Authority will review the minutes from the JPA meeting that was held on December 1<sup>st</sup>, 2011.

Accompanying Document(s)

- 120111-Meeting\_Minutes\_Draft

- 2) **BAYWEB BOOM NEGOTIATIONS STANDING REPORT:** (*Discussion Item*) Staff will present its final report and recommendations on the status of negotiations between the BOOM team and Motorola and the final draft agreement distributed on December 1, 2011. (*Barry Fraser*)

- 3) **TECHNICAL ADVISORY COMMITTEE STANDING REPORT:** (*Discussion Item*) The Authority will hear an oral report from the standing sub-committee. (*Steve Dupre*)

Accompanying Document(s)

- *TAC\_BayWEB\_Final\_Report\_010512.pdf*

- 4) **MOTOROLA STANDING REPORT:** (*Discussion Item*) The Authority will hear a report on the status of the BayWEB project from the Motorola perspective. (*Derek Phipps*)
- 5) **ADMINISTRATIVE AND SYSTEM FUNDING PLANS:** (*Discussion Item*) Staff will present a report on the Authority's administrative and system funding plan, which was distributed at the October 18, 2011 meeting and may be adopted on or after January 16, 2012. (*Barry Fraser*)
- 6) **BART FIBER MOU:** (*Discussion Item*) Staff will provide a report on the status of an agreement with BART to use BART sites and fiber for the BayWEB project, including a preliminary estimate of the costs, if any, to the JPA that may result from that agreement. (*Dave Kozicki / Barry Fraser*)
- 7) **SPECTRUM AGREEMENT STANDING REPORT:** (*Discussion Item*) The Authority will hear a report from staff on the status of the 700 MHz spectrum lease and draft petition from the three Cities requesting specific relief from the FCC. Staff will provide more information about the need for the JPA to apply for a Temporary License, which may be used to conduct testing until the 700 MHz spectrum becomes available. (*Barry Fraser*)

### *Old Business*

- 8) **APPLICATION FOR FCC TEMPORARY LICENSE/PSST ANNUAL FEE:** (*Discussion and Possible Action*) Staff will make a recommendation that the JPA pay \$13,000 due from the three waiver Cities for the annual 700 MHz spectrum lease fee payable to the Public Safety Spectrum Trust (PSST). This fee is due no later than January 17, 2012 (*Barry Fraser*)
- 9) **BayRICS AUTHORITY GENERAL MANAGER/PROJECT MANAGER STAFF POSITION:** (*Discussion and Possible Action Item*) At the December 1, 2100 meeting, the Board established an *ad hoc* committee to develop a process and job description for a General Manager or Project Manager to undertake specified duties on behalf of the Authority. The Committee will provide a report and recommendations for developing and filling this staff position.



## *New Business*

### *General Public Comment*

10) **GENERAL PUBLIC COMMENT:** Members of the public may address the Approval Authority on items within the jurisdiction of the Authority.

11) **FUTURE MEETING DATES**

**January 19<sup>th</sup>, 2012 @ 9:00 am**

Alameda County Office of Emergency Services  
4985 Broder Blvd., Dublin, CA 94568

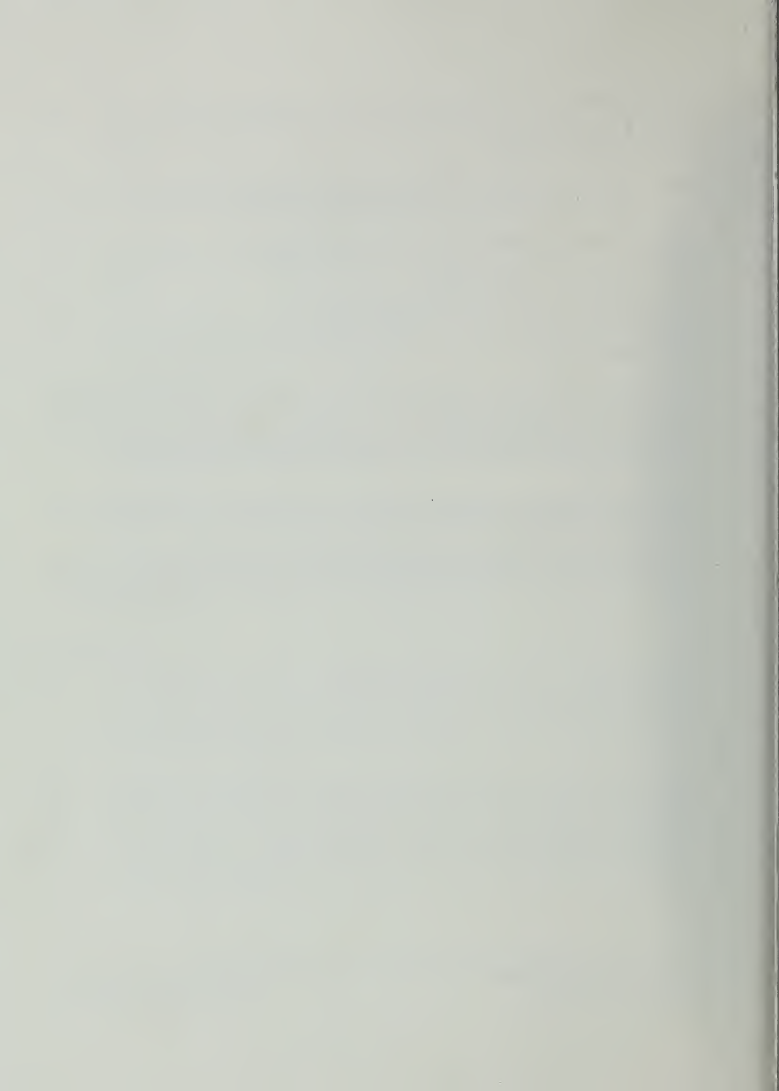
12) ***Adjournment***

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#### **Disability Access**

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**BAY AREA REGIONAL COMMUNICATIONS INTEROPERABILITY SYSTEMS  
JOINT POWERS AUTHORITY**

**Meeting Location:** Alameda County Office of Emergency Services  
4985 Broder Blvd, Dublin, CA 94568

**Meeting Date:** March 1<sup>st</sup>, 2012 - 9:00 AM

*FINAL Agenda – 2/26/12*

**PUBLIC CALL IN NUMBER: (925) 803-2732**

**Documents available at: <http://www.sonomasheriff.org/BayRICS/>**

**1) CALL TO ORDER**

**ROLL CALL**

The meeting will be called to order and roll call conducted by Chairperson Richard Lucia. Call to order, Roll, quorum declared.

Director	Alameda County
Director	State of California
Director	Marin County
Director	Contra Costa County
Director	City of Oakland
Director	San Francisco County
Director	San Francisco City
Director	City of San Jose
Director	San Mateo County
Director	Santa Clara County
Director	Sonoma County
Director	South Bay Hub
Director	East Bay Hub

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**General Public Comment**

- 2) GENERAL PUBLIC COMMENT:** Members of the public may address the Approval Authority on items within the jurisdiction of the Authority.

**Recurring Business**

- 3) APPROVAL OF THE AGENDA:** The Authority will review the draft agenda for the March 1<sup>st</sup>, 2012 meeting.

Recommended Action: Approve Agenda.

- 4) **APPROVAL OF MINUTES:** The Authority will review the minutes from the JPA meeting that was held on January 19th, 2012.

Recommended Action: Approve Minutes

Accompanying Document(s)

- *011912-Minutes-Draft-v1-011912.pdf*

- 5) **BAYWEB PROJECT MANAGER'S REPORT:** The BayWEB Project Manager will present a report the status of the BayWEB Project including updates on administrative and system funding, BART and other backhaul agreements, 700MHz spectrum waiver and related items. (*Barry Fraser*)

Recommended Action: Receive and File.

Accompanying Document(s):

- *BayWEB\_Project\_Manager\_Report\_-\_March\_2012.pdf*

- 6) **BAYRICS AUTHORITY FINANCIAL REPORT:** Staff will present its current financial report, including status of additional funding opportunities and development of a draft 2012-2013 Fiscal Year budget (*Emily Harrison – Barry Fraser*).

Recommended Action: Receive and File.

Accompanying Document(s):

- *Budget\_Report\_March\_1\_2012.pdf*

- 7) **TECHNICAL ADVISORY COMMITTEE STANDING REPORT:** The Authority will hear an oral report from the standing sub-committee (*Ahsan Baig*).

Recommended Action: Receive and File.

- 8) **MOTOROLA STANDING REPORT:** The Authority will hear a report on the status of the BayWEB project from the Motorola perspective. (*Derek Phipps or Motorola Staff*)

Recommended Action: Receive and File.

- 9) **BART FIBER MOU:** (*Discussion and Possible Action Item*) Staff will provide a report on the status of an agreement with BART to use BART sites and fiber for the BayWEB project, including a preliminary estimate of the costs, if any, to the JPA that may result from that agreement. (*Dave Kozicki / Barry Fraser*)

Recommended Action: Receive and File.

- 10) **SPECTRUM AGREEMENT STANDING REPORT:** *(Discussion and Possible Action Item)* The Authority will hear a report from staff on the status of the 700 MHz spectrum lease and draft petition from the three Cities requesting specific relief from the FCC. Staff will provide more information about the need for the JPA to apply for a Temporary License, which may be used to conduct testing until the 700 MHz spectrum becomes available. *(Barry Fraser)*

Recommended Action: Receive and File.

### ***Old Business***

- 11) **DRAFT CONFLICT OF INTEREST CODE:** Staff has prepared a revised Conflict of Interest Code and Explanation of Designations in light of the Board's creation of the General Manager/Project Manager position. *(Mala Subramanian)*

Recommended Action: Approve Draft Conflict of Interest Code and Authorize Staff to Notice the 45 Day Comment Period.

Accompanying Document(s):

- *CONFLICT OF INTEREST CODE.pdf*
- *EXPLANATION OF DESIGNATION OF OFFICIALS AND THE ASSIGNMENT OF DISCLOSURE RESPONSIBILITIES.pdf*

### ***New Business***

- 12) **SANTA CLARA COUNTY RADIO SITES:** Staff will provide a report on the potential costs and benefits of a proposal that the JPA pay for the ongoing costs of eight sites in Santa Clara County, to allow these sites to be included in the BayWEB site list.

Recommended Action: Receive and File

- 13) **REQUEST FOR REIMBURSEMENT OF STAFF EXPENDITURES FOR CEQA FILING FEES AND TRAVEL EXPENSES:** The Board may take action to approve the reimbursement of costs paid by staff to file CEQA Determinations and for use of personal vehicle to travel to various meetings within the Bay Area.

Recommended Action: Direct the Treasurer to reimburse specified costs.

- 14) **ESTABLISHMENT OF BAYRICS AUTHORITY ADMINISTRATIVE POLICIES AND PROCEDURES:** Staff will present proposed administrative policies to govern the reimbursement of travel and other expenses incurred by staff and to authorize payment of certain expenses without prior Board approval.

Recommended Action: Adopt the Travel and Incidental Expense Reimbursement Policy.

Accompanying Document(s):

- *Administrative\_Policy\_-\_Travel\_and\_Incidental\_Expense\_Reimbursement.pdf*

- 15) **FUNDING FOR COSTS RELATED TO BART AGREEMENT LEGAL REVIEW AND THE 700MHZ SPECTRUM WAIVER PETITION.** (*Action Item*) At its November 3, 2011 meeting, the Board has entered into a one year agreement with Best, Best and Krieger (BBK) for general legal counsel services. Staff will provide an update of the services provided to date and a recommendation that the Board authorize the modification of the agreement to increase the "not to exceed amount" to \$85,000 and authorize expenditures not to exceed \$10,000 for legal costs for review of the BART Agreement and expenditures not to exceed \$10,000 for legal costs of JPA participation in the 700MHz waiver petition currently before the FCC. (*Barry Fraser*)

Recommended Action: Authorize the modification of the BBK agreement to increase the "not to exceed amount" to \$85,000 and authorize expenditures not to exceed \$10,000 for legal costs for review of the BART Agreement and expenditures not to exceed \$10,000 for legal costs of JPA participation in the 700MHz waiver petition currently before the FCC.

- 16) **D BLOCK AND FIRSTNET FUNDING LEGISLATION REPORT:** Staff will provide a report summarizing recent federal legislation that allocates D Block spectrum to public safety and provides funding for "FirstNet" a nationwide wireless broadband network for public safety.

Recommended Action: Receive and File.

Accompanying Document(s):

- *D Block Legislative Summary.pdf*
- *GAO-Broadband.pdf*

- 17) **BROWN ACT WORKSHOP** The Authority's General Counsel will provide a presentation on the Brown Act

**18) FUTURE MEETING DATES**

**Thursday April 5<sup>th</sup>, 2012 @ 9:00 am**  
Alameda County Office of Emergency Services  
4985 Broder Blvd., Dublin, CA 94568

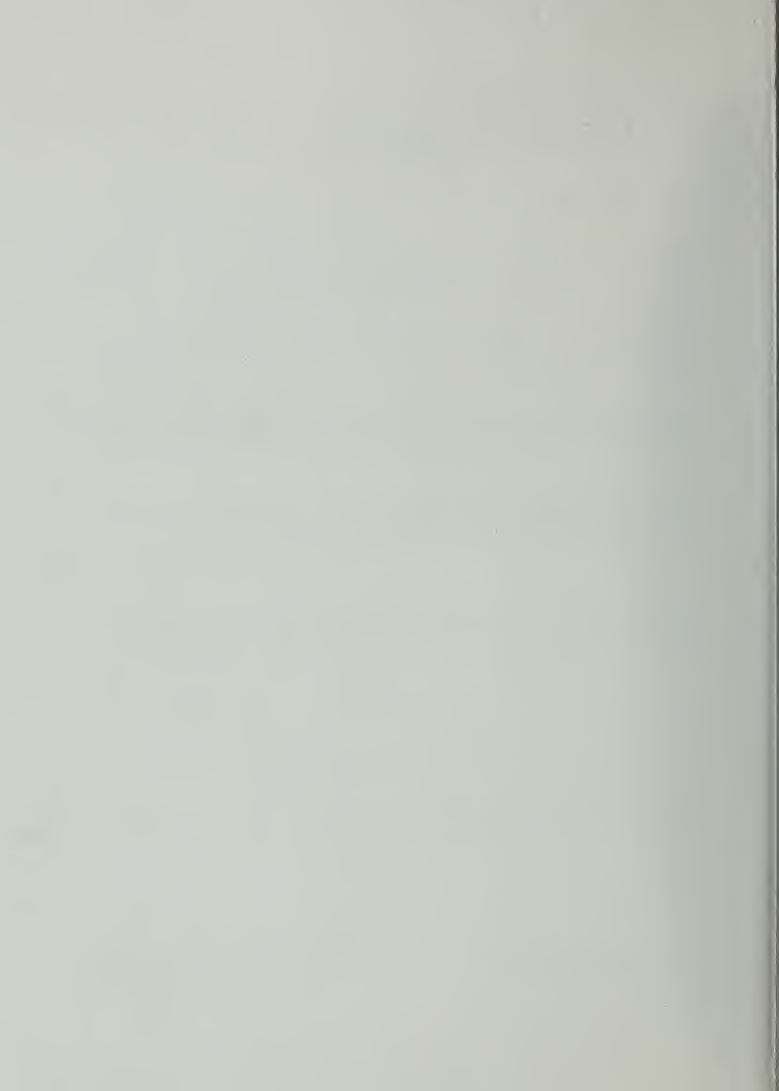
**19) *Adjournment***

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# BAY AREA REGIONAL COMMUNICATIONS INTEROPERABILITY SYSTEMS JOINT POWERS AUTHORITY

Meeting Location: Alameda County Office of Emergency Services  
4985 Broder Blvd, Dublin, CA 94568

Meeting Date: Thursday, April 5th., 2012 - 9:00 AM

*Draft Agenda – 3/26/12*

**PUBLIC CALL IN NUMBER: (925) 803-2732**

**Documents available at: <http://www.sonomasheriff.org/BayRICS/>**

## 1) CALL TO ORDER

### ROLL CALL

The meeting will be called to order and roll call conducted by Chairperson Richard Lucia. Call to order, Roll, quorum declared.

Director	Alameda County
Director	State of California
Director	Marin County
Director	Contra Costa County
Director	City of Oakland
Director	San Francisco County
Director	San Francisco City
Director	City of San Jose
Director	San Mateo County
Director	Santa Clara County
Director	Sonoma County
Director	South Bay Hub
Director	East Bay Hub

03-30-12 12:39 RCVD

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### *General Public Comment*

- 2) **GENERAL PUBLIC COMMENT:** Members of the public may address the Approval Authority on items within the jurisdiction of the Authority.

### *Recurring Business*

- 3) **APPROVAL OF THE AGENDA:** The Authority will review the draft agenda for the April 5<sup>th</sup>., 2012 meeting.

Recommended Action: Approve Agenda.

- 4) **APPROVAL OF MINUTES:** The Authority will review the minutes from the JPA meeting that was held on March 1<sup>st</sup>, 2012.

Recommended Action: Approve Minutes

Accompanying Document(s)

- 030112-Meeting\_Minutes\_Draft-030112.pdf

- 5) **BAYWEB PROJECT MANAGER'S REPORT:** The BayWEB Project Manager will present a report the status of the BayWEB Project including updates on administrative and system funding, BART and other backhaul agreements, 700MHz spectrum waiver and related items. (*Barry Fraser*)

Recommended Action: Receive and File.

- 6) **BAYRICS AUTHORITY FINANCIAL REPORT:** Staff will present its current financial report, including status of additional funding opportunities and development of a draft 2012-2013 Fiscal Year budget (*Emily Harrison – Barry Fraser*).

Recommended Action: Receive and File.

- 7) **TECHNICAL ADVISORY COMMITTEE STANDING REPORT:** The Authority will hear an oral report from the standing sub-committee (*Ahsan Baig*).

Recommended Action: Receive and File.

- 8) **MOTOROLA STANDING REPORT:** The Authority will hear a report on the status of the BayWEB project from the Motorola perspective. (*Derek Phipps or Motorola Staff*)

Recommended Action: Receive and File.

- 9) **BART FIBER MOU:** (*Discussion and Possible Action Item*) Staff will provide a report on the status of an agreement with BART to use BART sites and fiber for the BayWEB project, including a preliminary estimate of the costs, if any, to the JPA that may result from that agreement. (*Dave Kozicki / Barry Fraser*)

Recommended Action: Receive and File.

- 10) **SPECTRUM AGREEMENT STANDING REPORT:** *(Discussion and Possible Action Item)* The Authority will hear a report from staff on the status of the 700 MHz spectrum lease and draft petition from the three Cities requesting specific relief from the FCC. Staff will provide more information about the need for the JPA to apply for a Temporary License, which may be used to conduct testing until the 700 MHz spectrum becomes available. *(Barry Fraser)*

Recommended Action: Receive and File.

### ***Old Business***

- 11) **DRAFT CONFLICT OF INTEREST CODE:** Staff has prepared a revised Conflict of Interest Code and Explanation of Designations in light of the Board's creation of the General Manager/Project Manager position. (Mala Subramanian)

Recommended Action: Approve Draft Conflict of Interest Code and Authorize Staff to Notice the 45 Day Comment Period.

*This was filed with the Fair Political Practices Commission dated March 19<sup>th</sup>. The end of the 45 day period will be the day of the next meeting, May 3<sup>rd</sup>.*

*Accompanying document:*

- *Notice of Intent to adopt CIC.pdf*

- 12) **SANTA CLARA COUNTY RADIO SITES:** Staff will provide a report on the potential costs and benefits of a proposal that the JPA pay for the ongoing costs of eight sites in Santa Clara County, to allow these sites to be included in the BayWEB site list.

Recommended Action: Receive and File

### ***New Business***

- 13) **FPPC FORM 700:** All required personal, Board Members and Alternates, TAC Committee Members and the General Manager/Project Manager will deliver their new Form 700s to Dave Kozicki for filing.
- 14) **SACRAMENTO PARTICIPATION:** Staff will present a report on a request from the Sacramento County and the City of Sacramento to participate in BayRICS/BayWEB. *(Discussion and Possible Action Item).*

15) **FUTURE MEETING DATES**

**Thursday, May 3<sup>rd</sup>, 2012 @ 9:00 am**  
Alameda County Office of Emergency Services  
4985 Broder Blvd., Dublin, CA 94568

19) *Adjournment*

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**BAY AREA REGIONAL COMMUNICATIONS INTEROPERABILITY SYSTEMS  
JOINT POWERS AUTHORITY**

**Meeting Location:** Alameda County Office of Emergency Services  
4985 Broder Blvd, Dublin, CA 94568

**Meeting Date:** Thursday, ~~April 5th~~, 2012 - 9:00 AM

*Final Agenda – Meeting Date 5/3/12*

MAY 3

**PUBLIC CALL IN NUMBER: (925) 803-2732**

**Documents available at: <http://www.sonomasheriff.org/BayRICS/>**

**1) CALL TO ORDER**

**ROLL CALL**

The meeting will be called to order and roll call conducted by Chairperson Richard Lucia. Call to order, Roll, quorum determination.

Director	Alameda County	
Director	State of California	
Director	Marin County	
Director	Contra Costa County	
Director	City of Oakland	
Director	San Francisco County	
Director	San Francisco City	
Director	City of San Jose	
Director	San Mateo County	
Director	Santa Clara County	
Director	Sonoma County	
Director	South Bay Hub	
Director	East Bay Hub	
<i>Simple majority (currently seven) physically present constitutes a quorum.</i>		

**General Public Comment**

- 2) GENERAL PUBLIC COMMENT:** Members of the public may address the Approval Authority on items within the jurisdiction of the Authority.

**Recurring Business**

- 3) APPROVAL OF THE AGENDA:** The Authority will review the agenda for the May 3rd, 2012 meeting.

**Recommended Action:** Approve Agenda.

APR 30 2012

- 4) **APPROVAL OF MINUTES:** The Authority will review the minutes from the JPA meeting that was held on April 5th, 2012.

Recommended Action: Approve Minutes

Accompanying Document(s)

- *Item\_4\_-\_Draft\_Minutes-040512.pdf*

- 5) **BAYWEB PROJECT MANAGER'S REPORT:** The BayWEB Project Manager will present a report the status of the BayWEB Project including updates on administrative and system funding, site status, BART and other backhaul agreements and related items. (*Barry Fraser*)

Recommended Action: Receive and File.

Accompanying Document(s)

- *Item\_5\_-\_BayWEB\_Project\_Manager\_Report\_May\_2012.pdf*

- 6) **SPECTRUM LICENSE AND FIRSTNET STANDING REPORT:** Staff will provide a report on activity related to status of the 700 MHz spectrum license and "Spectrum Act" legislation that allocates D Block spectrum to public safety, establishes a governance structure and provides funding for FirstNet (*Barry Fraser*).

Recommended Action: Receive and File

Accompanying Document(s)

- *Item\_6\_-\_BayRICS\_Comments\_to\_FCC\_in\_12-94.pdf*
- *Item\_6\_-\_Three\_Cities\_Comments\_to\_FCC\_in\_12-94.pdf*

- 7) **BAYRICS AUTHORITY FINANCIAL REPORT:** Staff will present its current financial report, including status of additional funding opportunities and staff recommendations for a 2012-2013 Fiscal Year budget (*Emily Harrison – Barry Fraser*).

Recommended Action: Approve the 2012-2013 Budget.

Accompanying Document(s)

- *Item\_7\_-\_Fiscal\_Year\_2012-2103\_Proposed\_Budget.pdf*
- *Item\_7\_-\_Revenue\_and\_Expense\_Report\_May\_2012.pdf*

- 8) **TECHNICAL ADVISORY COMMITTEE STANDING REPORT:** The Authority will hear an oral report from the standing sub-committee (*Steve Dupre*).

Recommended Action: Receive and File.

- 9) **MOTOROLA STANDING REPORT:** The Authority will hear a report on the status of the BayWEB project from the Motorola perspective. *(Coyle Schwab)*

Recommended Action: Receive and File.

#### *Old Business*

- 10) **RECURRING ELECTRIC USAGE AND OTHER COSTS AT SANTA CLARA COUNTY RADIO SITES PROPOSED FOR BAYWEB:** Staff will provide a report on the potential costs and benefits of a proposal that the JPA pay for the ongoing costs of eight Santa Clara County controlled radio sites proposed for inclusion in the BayWEB site list.

Recommended Action: Receive and File

- 11) **DRAFT CONFLICT OF INTEREST CODE:** Staff has prepared a revised Conflict of Interest Code and Explanation of Designations in light of the Board's creation of the General Manager/Project Manager position. *(Mala Subramanian)*

Recommended Action: Approve Draft Conflict of Interest Code.

*This was filed with the Fair Political Practices Commission dated March 19<sup>th</sup>. The end of the 45 day period will be the day of the next meeting, May 3<sup>rd</sup>.*

*Accompanying document:*

- *Item\_11\_-\_Notice of Intent to adopt CIC.pdf*

- 12) **BAYRICS AUTHORITY BYLAWS:** The Joint Powers Authority Agreement requires the Board to adopt bylaws separate from the master agreement. BayRICS staff has prepared the attached draft bylaws for consideration along with a recommended process for the Board to review the draft, propose changes, and complete the adoption of bylaws *(Dave Kozicki)*.

Recommended Action: Adopt the bylaws.

Accompanying Documents(s)

- *Item\_12\_-\_BayRICS\_Bylaws\_v2.pdf*

- 13) **REQUEST TO EXPAND BAYRICS MEMBERSHIP TO INCLUDE JURISDICTIONS IN THE SACRAMENTO REGION:** At the April 5, 2012 Authority meeting, staff provided a report about a request by representatives from Sacramento County and the City of Sacramento ("Sacramento Region") to participate in the BayWEB project and in BayRICS governance and decision-making. Staff will provide an update on this request. *(Dave Kozicki)*

Recommended Action: Receive and File.

Accompanying Document(s)

- *Item\_13\_-\_Sacramento\_Comments.pdf*

- 14) **FPPC FORM 700:** By the April meeting all required personal, Board Members and Alternates, TAC Committee Members and the General Manager/Project Manager were to deliver their new Form 700s to Dave Kozicki for filing. Some did not. This is a follow up item to confirm all the documents have been filed. *(Dennis Smiley)*

Recommended Action: Receive any outstanding documents and File.

#### *New Business*

- 15) **TECHNICAL ADVISORY COMMITTEE (TAC) RECOMMENDATION FOR BAYLOOP MAINTENANCE AND MANAGEMENT PLAN:** The TAC has been working with BayRICS Staff to develop a plan for BayLoop ongoing Maintenance and Management (M&M). The Authority has also secured homeland security grant funding to pay for BayLoop M&M for a 12 month period beginning November 2012. At its April 19, 2012 meeting TAC approved a BayLoop M&M plan, which anticipates that Aviat Networks (Aviat) be retained by the Authority to provide M&M services. TAC will present this plan to the Board and recommend that BayRICS Staff begin discussions with Aviat on an M&M contract for the Authority's review and approval at a future meeting.

Recommended Action: Approve the proposed BayLoop M&M plan and direct BayRICS Staff to begin discussions with Aviat to develop a service agreement for the Board's review and approval at a future meeting.

- 16) **AUTHORITY POLICY GUIDING PRINCIPLES:** At the April 5, 2012 meeting a Director requested that staff develop a set of "Guiding Principles" to provide guidelines to staff as it responds to federal and state agency requests for information on the development of a nationwide public safety network. Staff will present a draft set of policy Guiding Principles for the Board's review and approval.

Recommended Action: Review and possible action to approve the draft Guiding Principles.



17) **FPPC FORM 700:** All required personal, Board Members and Alternates, TAC Committee Members and the General Manager/Project Manager will deliver their new Form 700s to Dave Kozicki for filing.

18) **SECRETARY TO THE AUTHORITY:** Section 3.05 of the Authority's Joint Powers Agreement specifies criteria for appointing a Secretary to provide administrative support to the Authority. The agreement further states that the person serving as Secretary shall not also serve as a Director. Staff will present a report on the Secretary position with recommendations.

Recommended Action: Review and file report and consider possible action to appoint a Secretary to the Authority.

19) **FUTURE AGENDA ITEMS:** Any Board member who wishes to request consideration of an agenda item for a future meeting may do so, and such action shall be taken if voted for by a majority of the Board.

21) **FUTURE MEETING DATE**

Thursday, June 7th., 2012 @ 9:00 am  
Alameda County Office of Emergency Services  
4985 Broder Blvd., Dublin, CA 94568

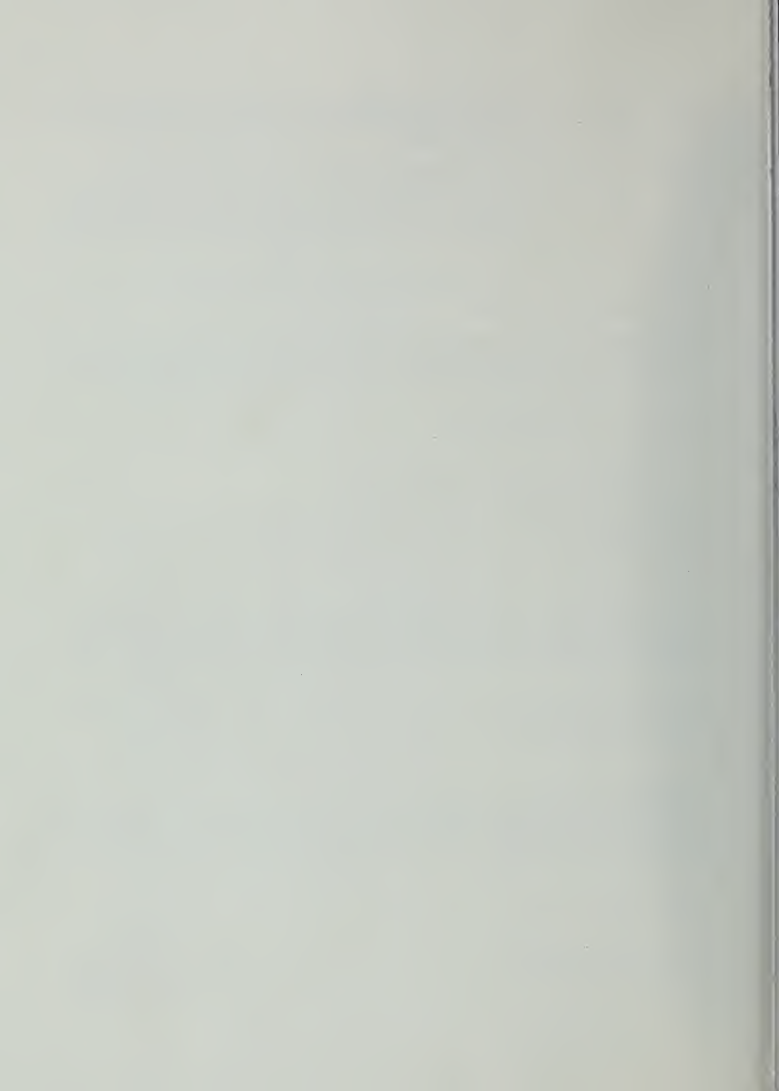
22) *Adjournment*

If any materials related to an item on this agenda have been distributed to the Authority members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours. Or on the internet at: <http://www.sonomasheriff.org/BayRICS/>

The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA

#### **Disability Access**

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Deputy David Kozicki, at least 24 hours prior to the meeting at (510) 225-5971.



# BAY AREA REGIONAL COMMUNICATIONS INTEROPERABILITY SYSTEMS JOINT POWERS AUTHORITY

Meeting Location: Alameda County Office of Emergency Services  
4985 Broder Blvd, Dublin, CA 94568, Room 1013

Meeting Date: Thursday, June 7, 2012 - 9:00 AM

Final Agenda – Meeting Date 6/7/12

**PUBLIC CALL IN NUMBER: (925) 803-2732**

Documents available at: <http://www.sonomasheriff.org/BayRICS/>

**1) CALL TO ORDER  
ROLL CALL**

Director	Alameda County	
Director	State of California	
Director	Marin County	
Director	Contra Costa County	
Director	City of Oakland	
Director	San Francisco County	
Director	San Francisco City	
Director	City of San Jose	
Director	San Mateo County	
Director	Santa Clara County	
Director	Sonoma County	
Director	South Bay Hub	
Director	East Bay Hub	
Simple majority (currently seven) physically present constitutes a quorum.		

**General Public Comment**

- 2) GENERAL PUBLIC COMMENT:** Members of the public may address the Approval Authority on items within the jurisdiction of the Authority.

**Recurring Business**

- 3) APPROVAL OF THE AGENDA:** The Authority will review the agenda for the June 7, 2012 meeting.

Recommended Action: Approve Agenda.

4)	<p><b>APPROVAL OF MINUTES:</b> The Authority will review the minutes from the JPA meeting that was held on May 3, 2012.</p> <p><u>Recommended Action:</u> Approve Minutes</p> <p>Accompanying Document(s)</p> <ul style="list-style-type: none"> <li>• <i>Item: 20120503-Meeting_Minutes_BayRICS_JPA.pdf</i></li> </ul>
5)	<p><b>BAYWEB PROJECT MANAGER'S REPORT:</b> The BayWEB Project Manager will present a report the status of the BayWEB Project including updates on administrative and system funding, site status, BART and other backhaul agreements and related items. (<i>Barry Fraser</i>)</p> <p><u>Recommended Action:</u> Receive and File.</p> <p>Accompanying Document(s)</p> <ul style="list-style-type: none"> <li>• <i>Item_5_-_BayWEB_Project_Manager_Report_June_2012.pdf</i></li> </ul>
6)	<p><b>SPECTRUM LICENSE AND FIRSTNET STANDING REPORT:</b> Staff will provide a report on activity related to status of the 700 MHz spectrum license and "Spectrum Act" legislation that allocates D Block spectrum to public safety, establishes a governance structure and provides funding for FirstNet (<i>Barry Fraser</i>).</p> <p><u>Recommended Action:</u> Receive and File</p> <p>Accompanying Document(s)</p> <ul style="list-style-type: none"> <li>• <i>ITEM_6_BTOP_PARTIAL_SUSPENSION_LETTER.PDF</i></li> <li>• <i>ITEM_6_BTOP_SUSPENSION_FAQ.PDF</i></li> <li>• <i>ITEM_6_BTOP_LOW_RISK_ACTIVITIES.PDF</i></li> <li>• <i>Item_6_NTIA_Planning_Grant_RFI.pdf</i></li> <li>• <i>Item_6_BayRICS_Letter_to_Greg_Walden.pdf</i></li> <li>• <i>Item_6_Interop_Board_Comments.pdf</i></li> <li>• <i>Item_6_Motorola_NTIA_Letter_5-31-12.pdf</i></li> </ul>
7)	<p><b>BAYRICS AUTHORITY FINANCIAL REPORT:</b> At the May 3, 2012 meeting, staff presented recommendations for the 2012-2013 Fiscal Year budget including a proposed 2.7% membership fee increase. The Board will consider approval of the budget. Pursuant to the Authority's Joint Powers Agreement, Section ____, dues are payable no later than July 1, 2012. (<i>Action Item</i>) (<i>Emily Harrison – Barry Fraser</i>).</p> <p><u>Recommended Action:</u> Approve FY 2012-2013 Budget and Annual Fees</p> <p>Accompanying Document(s)</p> <ul style="list-style-type: none"> <li>• <i>Item_7_-_Fiscal_Year_2012-2103_Proposed_Budget.pdf</i></li> <li>• <i>Item_7_-_Revenue_and_Expense_Report_June_2012.pdf</i></li> </ul>

8)	<p><b>TECHNICAL ADVISORY COMMITTEE STANDING REPORT:</b> The Authority will hear an oral report from the standing sub-committee, including updates on technical considerations for adding the Sacramento Region to BayWEB, status of the BayLoop maintenance and management project and regional 700/800MHz interoperability fleet mapping project. <i>(Steve Dupre).</i></p> <p><u>Recommended Action:</u> Receive and File.</p>
9)	<p><b>MOTOROLA STANDING REPORT:</b> The Authority will hear a report on the status of the BayWEB project from the Motorola perspective. <i>(Coyle Schwab)</i></p> <p><u>Recommended Action:</u> Receive and File.</p> <p>•</p>
<b>Old Business</b>	
10)	<p><b>AUTHORITY POLICY GUIDING PRINCIPLES:</b> At the April 5, 2012 meeting a Director requested that staff develop a set of "Guiding Principles" to provide guidelines to staff as it responds to federal and state agency requests for information on the development of a nationwide public safety network. At the May 3, 2012 meeting, staff presented a draft set of policy Guiding Principles for the Board's review and approval.</p> <p><u>Recommended Action:</u> Approve the Guiding Principles.</p> <p>Accompanying Documents</p> <ul style="list-style-type: none"> <li>• <i>Item_10_BayRICS_Guiding_Principles_Draft.pdf</i></li> </ul>
<b>New Business</b>	
11)	<p><b>AMERICAN TOWER PRESENTATION:</b> American Tower Corporation will provide an informational presentation on opportunities for collaboration with the Authority.</p> <p><u>Recommended Action:</u> Receive and File.</p>
12)	<p><b>STATE OF CALIFORNIA UPDATE ON FIRSTNET:</b> Director Wong will provide an informational presentation on the State's efforts in regards to HR 3630 and the FirstNet.</p> <p><u>Recommended Action:</u> Receive and File.</p>
13)	<p><b>CENIC COLLABORATION UPDATE:</b> Staff has been working with Louis Fox, the Chief Executive Officer of the Corporation for Education Initiatives in California (CENIC), a high level collaboration agreement has been drafted for the Board's review and approval.</p>

	<p><u>Recommended Action: Approve</u></p> <p><u>Accompanying Documents:</u></p> <ul style="list-style-type: none"> <li>• <i>Item – BayRICS-CENIC Memorandum of Understanding.pdf</i></li> </ul>
14)	<p><b>FUTURE AGENDA ITEMS:</b> Any Board member who wishes to request consideration of an agenda item for a future meeting may do so, and such action shall be taken if voted for by a majority of the Board.</p> <p><i>July Meeting</i></p> <ul style="list-style-type: none"> <li>• <i>Election of Officers</i></li> </ul>
15)	<p><b>FUTURE MEETING DATE</b></p> <p>Thursday, July 12<sup>th</sup>, 2012 @ 1:00 pm <b>**NOTE THE DATE/TIME CHANGE**</b>  Alameda County Office of Emergency Services  4985 Broder Blvd., Dublin, CA 94568</p>
16)	<b>Adjournment</b>

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The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA

#### **Disability Access**

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Deputy David Kozicki, at least 24 hours prior to the meeting at (510) 225-5971.

**BAY AREA REGIONAL COMMUNICATIONS INTEROPERABILITY SYSTEMS  
JOINT POWERS AUTHORITY**

**Meeting Location:** Alameda County Office of Emergency Services  
4985 Broder Blvd, Room 1013  
Dublin, CA 94568

**Meeting Date:** Thursday, July 12, 2012 - 1:00 PM

**(DRAFT) Agenda**

**PUBLIC CALL IN NUMBER:** (925) 803-2732

**Documents available at:** <http://www.sonomasheriff.org/BayRICS/>

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**1) CALL TO ORDER  
ROLL CALL**

Director	Alameda County	
Director	State of California	
Director	Marin County	
Director	Contra Costa County	
Director	City of Oakland	
Director	San Francisco County	
Director	San Francisco City	
Director	City of San Jose	
Director	San Mateo County	
Director	Santa Clara County	
Director	Sonoma County	
Director	South Bay Hub	
Director	East Bay Hub	
<i>Simple majority (currently seven) physically present constitutes a quorum.</i>		

**General Public Comment**

- 2) GENERAL PUBLIC COMMENT:** Members of the public may address the Approval Authority on items within the jurisdiction of the Authority.

**Recurring Business**

- 3) APPROVAL OF THE AGENDA:** The Authority will review the agenda for the July 12, 2012 meeting.

Recommended Action: Approve Agenda.

4)	<p><b>APPROVAL OF MINUTES:</b> The Authority will review the minutes from the JPA meeting that was held on June 7, 2012.</p> <p><u>Recommended Action:</u> Approve Minutes</p> <p>Accompanying Document(s)</p> <ul style="list-style-type: none"> <li>• <i>Item 4 - Minutes of June 7 2012 Board Meeting.pdf</i></li> </ul>
5)	<p><b>BAYWEB PROJECT MANAGER'S REPORT:</b> The BayWEB Project Manager will present a report the status of the BayWEB Project including updates on administrative and system status, Authority financial report, site status, BART and other backhaul agreements, spectrum license, partial suspension of LTE equipment, FirstNet planning and related items. <i>(Barry Fraser)</i></p> <p><u>Recommended Action:</u> Receive and File.</p> <p>Accompanying Document(s)</p> <ul style="list-style-type: none"> <li>• <i>Item 5 - BayWEB Project Manager Report July 2012.pdf</i></li> <li>• <i>Item 5 - Financial Report July 2012.pdf</i></li> <li>• <i>Item 5- BayRICS NTIA RFI.pdf</i></li> <li>• <i>Item 5 - BayRICS Additional Comments to FCC.pdf</i></li> <li>• <i>Item 5 – FEMA Informational Bulletin 386.pdf</i></li> </ul>
6)	<p><b>STATE OF CALIFORNIA UPDATE ON FIRSTNET:</b> The Authority will hear a report from the State on planning efforts related to HR 3630 and FirstNet. <i>(State Director or Alternate)</i></p> <p><u>Recommended Action:</u> Receive and File.</p>
7)	<p><b>TECHNICAL ADVISORY COMMITTEE STANDING REPORT:</b> The Authority will hear an oral report from the standing TAC Committee on BayLoop negotiations, activities of the BayWEB Technical Workgroup and Regional Fleetmap Workgroup, call for nominations for election of TAC officers and related items.</p> <p><u>Recommended Action:</u> Receive and File.</p>
<b>Old Business</b>	
8)	<p><b>MEMORANDUM OF UNDERSTANDING WITH THE CORPORATION FOR EDUCATION NETWORK INITIATIVES IN CALIFORNIA (CENIC):</b> Staff will present a follow up report on its work with the Corporation for Education Initiatives in California (CENIC) to create a high level collaboration agreement for the Board's review and approval.</p> <p><u>Recommended Action:</u> Approve and authorize Chair to sign MOU with CENIC</p> <p><u>Accompanying Documents:</u></p> <ul style="list-style-type: none"> <li>• <i>Item 8 - CENIC Staff Report.pdf</i></li> </ul>



<b>New Business</b>	
9)	<b>ELECTION OF OFFICERS:</b> The Board will accept nominations and vote to elect the positions of Chair and Vice-chair, and may and adopt a Resolution to appoint a Treasurer of the Authority ( <i>Action item</i> ).
10)	<b>FUTURE AGENDA ITEMS:</b> Any Board member who wishes to request consideration of an agenda item for a future meeting may do so, and such action shall be taken if voted for by a majority of the Board.
11)	<b>FUTURE MEETING DATE</b>  Thursday, August 2, 2012 @ 9:00 am Alameda County Office of Emergency Services 4985 Broder Blvd., Dublin, CA 94568
12)	<b>Adjournment</b>

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The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA

#### **Disability Access**

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# BAY AREA REGIONAL COMMUNICATIONS INTEROPERABILITY SYSTEMS JOINT POWERS AUTHORITY

Meeting Location: Alameda County Office of Emergency Services  
4985 Broder Blvd, Room 1013  
Dublin, CA 94568

Meeting Date: Thursday, October 11, 2012, 1:30 PM

## (DRAFT) Agenda

Documents available at: <http://www.BayRICS.net>

### 1) CALL TO ORDER ROLL CALL

Director	Alameda County	
Director	State of California	
Director	Marin County	
Director	Contra Costa County	
Director	City of Oakland	
Director	San Francisco County	
Director	San Francisco City	
Director	City of San Jose	
Director	San Mateo County	
Director	Santa Clara County	
Director	Sonoma County	
Director	South Bay Hub	
Director	East Bay Hub	
Simple majority (currently seven) physically present constitutes a quorum.		

### General Public Comment

- 2) **GENERAL PUBLIC COMMENT:** Members of the public may address the Approval Authority on items within the jurisdiction of the Authority.

### Recurring Business

- 3) **APPROVAL OF THE AGENDA:** The Authority will review the agenda for the October 11, 2012 meeting and determine if any modifications are necessary.

Recommended Action: Approve Agenda.

- 4) **APPROVAL OF MINUTES:** The Authority will review the minutes from the JPA

	<p>meeting that was held on September 6, 2012.</p> <p><u>Recommended Action:</u> Approve Minutes</p> <p>Accompanying Document(s)</p> <ul style="list-style-type: none"> <li>• <i>Item 4 - Minutes of September 6, 2012 Board Meeting.pdf</i></li> </ul>
5)	<p><b>BAYWEB PROJECT MANAGER'S REPORT:</b> The BayWEB Project Manager will present a report on the status of the BayWEB Project including updates on administrative and system status, Authority financial report, site status, BART and other backhaul agreements, FirstNet planning and related items. <i>(Barry Fraser)</i></p> <p><u>Recommended Action:</u> Receive and File.</p> <p>Accompanying Document(s)</p> <ul style="list-style-type: none"> <li>• <i>Item 5 - BayWEB Project Manager Report October 2012.pdf</i></li> </ul>
6)	<p><b>STATE OF CALIFORNIA UPDATE ON FIRSTNET:</b> The Authority will hear a report from the State on planning efforts related to HR 3630 and FirstNet. <i>(State Director or Alternate)</i></p> <p><u>Recommended Action:</u> Receive and File.</p>
7)	<p><b>TECHNICAL ADVISORY COMMITTEE STANDING REPORT:</b> The Authority will hear an oral report from the standing TAC Committee on BayLoop negotiations, activities of the BayWEB Technical Workgroup, participation in regional and national technical working groups, feasibility of system expansion, election of TAC officers and related items.</p> <p><u>Recommended Action:</u> Receive and File.</p>
<b>Old Business</b>	
8)	<p><b>BAYRICS PUBLIC SAFETY BROADBAND SPECTRUM STATUS AND RECOMMENDED NEXT STEPS:</b> Staff will provide updates on Federal Communications Commission (FCC) Order dismissing BayRICS request for Special Temporary Authority and the effect of the FCC decision on the BayWEB project, agreements with Motorola Solutions, Inc., BTOP grant and partial suspension of LTE equipment funding. Staff may provide recommendations for Board action related to this item, including: appeal the FCC Order, development of a proposal seeking spectrum lease or waiver from the FirstNet Board, and/or review and modification of BOOM and Site Access and Use agreements.</p> <p><u>Recommended Action:</u> Review and Approve Staff Recommendations.</p> <p><i>Item 8 - STA Order Staff Report and Recommendations.pdf</i></p>

9)	<p><b>BAYLOOP MAINTENANCE AND MONITORING AGREEMENT AND MEMBER AGENCY MEMORANDUM OF UNDERSTANDING TEMPLATE:</b> The Authority will consider approving and authorizing the Chair or Chair's designee to execute a contract with Aviat Networks, Inc. for the maintenance and network monitoring of the BayLoop regional communications microwave network. The TAC has approved the agreement in principle and delegated to Staff the resolution of final outstanding issues. If outstanding issues are resolved, TAC recommends that Staff bring the agreement to the Board for approval.</p> <p>Staff will also distribute a draft BayLoop member agency Memorandum of Understanding (MOU) template. The TAC has accepted the draft version of the MOU and recommends that staff circulate it to the Board and BayLoop member agencies for review and feedback.</p> <p><u>Recommended Actions:</u> Approve Aviat Networks Agreement and authorize execution by Chair or Chair's designee.</p> <p><i>Item 9 - BayLoop M&amp;M Agreement.pdf</i>  <i>Item 9 - Draft BayLoop Member Agency MOU Template.pdf</i></p>
10)	<p><b>BAY AREA FLEETMAP PLANNING:</b> At its September regular meeting, Board endorsed a tentative plan for regional public safety radio frequency coordination, known as the "Fleetmap Plan." The Board directed staff to include an agenda item for the October meeting to will explore the creation of an ad hoc subcommittee to create policy and training recommendations for the region. The Board may take action to create such an ad hoc committee or take other actions to encourage regional adoption of the plan.</p> <p><u>Recommended Action:</u> Form an ad hoc committee to create Fleetmap policy and training recommendations.</p>
11)	<p><b>SELECTION AND HIRING PROCESS FOR THE AUTHORITY'S GENERAL MANAGER:</b> Update from the Ad Hoc Committee regarding the recruitment process to hire a General Manager for the Authority.</p> <p><u>Recommended Action:</u> Receive report from Ad Hoc Committee and provide direction as needed.</p>
<b>New Business</b>	
	No new Business
12)	<p><b>FUTURE AGENDA ITEMS:</b> Any Board member who wishes to request consideration of an agenda item for a future meeting may do so, and such action shall be taken if voted for by a majority of the Board.</p>
13)	<p><b>FUTURE MEETING DATE</b></p>

	Thursday, November 8, 2012 @ 9:00 am Alameda County Office of Emergency Services 4985 Broder Blvd., Dublin, CA 94568
<b>14)</b>	<b><i>Adjournment</i></b>

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The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA

#### **Disability Access**

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Deputy David Kozicki, at least 24 hours prior to the meeting at (510) 225-5971.

# BAY AREA REGIONAL COMMUNICATIONS INTEROPERABILITY SYSTEMS JOINT POWERS AUTHORITY

Meeting Location: Alameda County Office of Emergency Services  
4985 Broder Blvd, Room 1013  
Dublin, CA 94568

Meeting Date: Thursday, November 1, 2012, 1:30 PM

## (DRAFT) Agenda

Documents available at: <http://www.BayRICS.net>

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### 1) CALL TO ORDER ROLL CALL

Director	Alameda County	
Director	State of California	
Director	Marin County	
Director	Contra Costa County	
Director	City of Oakland	
Director	San Francisco County	
Director	San Francisco City	
Director	City of San Jose	
Director	San Mateo County	
Director	Santa Clara County	
Director	Sonoma County	
Director	South Bay Hub	
Director	East Bay Hub	
Simple majority (currently seven) physically present constitutes a quorum.		

### General Public Comment

- 2) **GENERAL PUBLIC COMMENT:** Members of the public may address the Approval Authority on items within the jurisdiction of the Authority.

### Recurring Business

- 3) **APPROVAL OF THE AGENDA:** The Authority will review the agenda for the November 1, 2012 meeting and determine if any modifications are necessary.

Recommended Action: Approve Agenda.

4)	<p><b>APPROVAL OF MINUTES:</b> The Authority will review the minutes from the JPA meeting that was held on October 11, 2012.</p> <p><u>Recommended Action:</u> Approve Minutes</p> <p>Accompanying Document(s)</p> <ul style="list-style-type: none"> <li>• <i>Item 4 - Minutes of October 11 2012 Board Meeting.pdf</i></li> <li>•</li> </ul>
5)	<p><b>BAYWEB PROJECT MANAGER'S REPORT:</b> The BayWEB Project Manager will present a report on the status of the BayWEB Project including updates on administrative and system status, BayRICS financial report, site status, BART and other backhaul agreements, public safety broadband spectrum status, BTOP grant and partial suspension of LTE equipment funding, impact of delays on BOOM and Site Access and Use agreements and related items. Staff will also report on requests for funding through the Bay Area UASI. (<i>Barry Fraser</i>)</p> <p><u>Recommended Action:</u> Receive and File.</p> <p>Accompanying Document(s)</p> <ul style="list-style-type: none"> <li>• <i>Item 5 - BayWEB Project Manager Report November 2012.pdf</i></li> <li>• <i>Item 5 - Samuel Ginn Letter to Chair Lucia.pdf</i></li> <li>•</li> </ul>
6)	<p><b>MOTOROLA SOLUTIONS REPORT:</b> As requested by the Board at its October 11, 2012 meeting, The Board will hear a report from Motorola Solutions Inc. on the impact of project delays caused by BTOP grant suspensions.</p> <p><u>Recommended Action:</u> Receive and File.</p>
7)	<p><b>STATE OF CALIFORNIA UPDATE ON FIRSTNET:</b> The Authority will hear a report from the State on planning efforts related to HR 3630 and FirstNet. (<i>State Director or Alternate</i>)</p> <p><u>Recommended Action:</u> Receive and File.</p>
8)	<p><b>TECHNICAL ADVISORY COMMITTEE STANDING REPORT:</b> The Authority will hear an oral report from the standing TAC Committee on BayLoop negotiations, activities of the BayWEB Technical Workgroup, participation in regional and national technical working groups, Request for Qualifications (RFQ) for technical consulting services and related items.</p> <p><u>Recommended Action:</u> Receive and File.</p>



**Old Business**

- 9) **FIRSTNET PLANNING AND OUTREACH:** Staff will provide updates and recommendations for Board action related to this item, including participation in State planning efforts, meetings with FirstNet Board and travel to FirstNet Board meetings.

Recommended Action: Approve Staff recommendations to participate in State of California planning meetings and for reimbursement of travel expenses to attend FirstNet Board Meeting and BTOP grantee briefing in Washington DC on December 11-12, 2012.

- 10) **BAYLOOP MAINTENANCE AND MONITORING AGREEMENT AND MEMBER AGENCY MEMORANDUM OF UNDERSTANDING TEMPLATE:** This item was continued from the October 11, 2012 Board meeting. The Authority will consider approving and authorizing the Chair or Chair's designee to execute a contract with Aviat Networks, Inc. for the maintenance and network monitoring of the BayLoop regional communications microwave network. Staff also recommends that the Board authorize the County of Alameda as the fiscal agent for acceptance of UASI grant funding to pay Bayloop maintenance and monitoring costs.

Staff will also distribute a draft BayLoop member agency Memorandum of Understanding (MOU) template. The TAC has accepted the draft version of the MOU and recommends that staff circulate it to the Board and BayLoop member agencies for review and feedback.

Recommended Actions: Approve Aviat Networks Agreement and authorize execution by Chair or Chair's designee, and authorize County of Alameda as sub-grantee for acceptance of UASI Grant funding.

Accompanying Document(s)

*Item 10 – Staff Report BayLoop Maintenance and Monitoring.pdf*

*Item 10 - BayLoop MOU Template.pdf*

- 11) **SELECTION AND HIRING PROCESS FOR THE AUTHORITY'S GENERAL MANAGER:** Update from the Ad Hoc Committee regarding the recruitment process to hire a General Manager for the Authority.

Recommended Action: Receive report from Ad Hoc Committee and provide direction as needed.

## *New Business*

12)	<p><b>T-BAND GIVEBACK REQUIREMENTS OF H.R. 3630:</b> Staff will provide a report on the T-Band Spectrum giveback requirements of H.R. 3630, related actions by the Federal Communications Commission (FCC) to enact this legislation, and impacts on Bay Area public safety communications.</p> <p><u>Recommended Action:</u> Receive and File Report.</p> <p>Accompanying Document(s) <i>Item 12 - T-Band Giveback Staff Report.pdf</i></p>
13)	<p><b>APPOINTMENT OF BOARD SECRETARY:</b> Staff will provide recommendations for possible action to adopt a Resolution pursuant to Section 3.05 of the Joint Powers Agreement to appoint a new Secretary to the Board.</p> <p><u>Recommended Action:</u> Approve staff recommendations.</p>
14)	<p><b>CHANGE OF REGULAR BAYRICS BOARD MEETING DATE AND TIME:</b> The Board will discuss and take action to change the Board's regular meeting date and time to the second Thursday of each month at 1:30 PM.</p> <p><u>Recommended Action:</u> Approve recommendation to change the Board Regular Meeting Date to the second Thursday of each month at 1:30 PM.</p>
15)	<p><b>FUTURE AGENDA ITEMS:</b> Any Board member who wishes to request consideration of an agenda item for a future meeting may do so, and such action shall be taken if voted for by a majority of the Board.</p>
16)	<p><b>FUTURE MEETING DATE</b></p> <p>Thursday, December 6, 2012 at 9:00 am <b>OR</b> Thursday, December 13, 2012 at 1:30 PM (Pending outcome of Agenda Item 14) Alameda County Office of Emergency Services 4985 Broder Blvd., Dublin, CA 94568</p>
17)	<p><b><i>Adjournment</i></b></p>

If any materials related to an item on this agenda have been distributed to the Authority members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours. Or on the internet at: <http://www.BayRICS.net>

The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA

### **Disability Access**

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Barry Fraser, at least 24 hours prior to the meeting at (925) 803-7882.

BAY AREA REGIONAL COMMUNICATIONS INTEROPERABILITY SYSTEMS  
JOINT POWERS AUTHORITY

05-06-13P12:37 HCVQ

Meeting Location: Alameda County Office of Emergency Services GOVERNMENT  
4985 Broder Blvd, Room 1013 DOCUMENTS DEPT  
Dublin, CA 94568

Meeting Date: Thursday, May 9, 2013, 1:30 PM

MAY - 6 2013

*Agenda*

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*Documents available at: <http://www.BayRICS.net>*

1) CALL TO ORDER  
ROLL CALL

Director	Alameda County	
Director	State of California	
Director	Marin County	
Director	Contra Costa County	
Director	City of Oakland	
Director	San Francisco County	
Director	San Francisco City	
Director	City of San Jose	
Director	San Mateo County	
Director	Santa Clara County	
Director	Sonoma County	
Director	South Bay Hub	
Director	East Bay Hub	

*Simple majority (currently seven) physically present constitutes a quorum.*

*General Public Comment*

- 2) **GENERAL PUBLIC COMMENT:** Members of the public may address the Approval Authority on items within the jurisdiction of the Authority.

*Recurring Business*

- 3) **APPROVAL OF THE AGENDA:** The Authority will review the agenda for the May 9, 2013 meeting and may take action to make non-substantive changes.

Recommended Action: Approve Agenda.

4)	<p><b>APPROVAL OF MINUTES:</b> The Authority will review the minutes from the JPA meeting that was held on April 11, 2013.</p> <p><u>Recommended Action:</u> Approve Minutes</p> <p>Accompanying Document(s)  <i>Item 4 – Draft Minutes April 2013 BayRICS.pdf</i></p>
5)	<p><b>BAYWEB PROJECT MANAGER'S REPORT (Discussion):</b> BayWEB Project Manager Barry Fraser will present a report and the Board may discuss the following: FirstNet general manager and regional consultation workshops; BayRICS financial report; BayLoop administration; microwave frequency coordination; and pending FCC rulemakings and requests for comments.</p> <p><u>Recommended Action:</u> Receive and File.</p> <p>Accompanying Document(s)  <i>Item 5 - Project Manager Report May 2013.pdf</i></p>
6)	<p><b>MOTOROLA SOLUTIONS REPORT (Discussion):</b> As requested by the Board at its October 11, 2012 meeting, a representative of Motorola Solutions Inc. will report on the status of the BayWEB project, the BTOP grant suspensions and timeline for project reengagement.</p> <p><u>Recommended Action:</u> Receive and File.</p>
7)	<p><b>STATE OF CALIFORNIA UPDATE ON FIRSTNET (Discussion):</b> The Authority will hear a report from the State Director or Alternate on planning efforts related to FirstNet and the status of State public safety agency reorganization activities.</p> <p><u>Recommended Action:</u> Receive and File.</p>
8)	<p><b>TECHNICAL ADVISORY COMMITTEE (TAC) STANDING REPORT:</b> The Authority will hear a report from the TAC Committee on actions taken at the TAC's April meeting, including development of core capabilities metrics for interoperable communications, BayLoop working group, BayRICS interoperable communications report, and any updates about activities of regional and national technical working groups.</p> <p><u>Recommended Action:</u> Receive and File.</p>

**Old Business**

- 9) **APPOINTMENT OF BAYRICS AUTHORITY GENERAL MANAGER** (*Discussion and Possible Action Item*): Report from the Ad Hoc Committee regarding the process to appoint a General Manager for the Authority and recommendation to authorize that Chair to execute a Memorandum of Understanding with Alameda County to provide funding for the salary of Barry Fraser and to appoint Mr. Fraser as General Manager for the Authority.

Recommended Action: Approve Recommendations of the Committee.

- 10) **SPECTRUM LEASE WITH FIRST RESPONDER NETWORK AUTHORITY (FIRSTNET)** (*Discussion*): On February 12, 2013 the FirstNet Board adopted a resolution finding that the Bay Area's BayWEB project, along with the other six BTOP grant projects, would provide substantial benefits to the development of the nationwide, interoperable public safety broadband network. The resolution authorized FirstNet to enter into spectrum lease negotiations with BayRICS. Obtaining a spectrum lease is the necessary first step to lifting the BTOP funding suspension to allow the BayWEB project to continue.

Staff will provide a report on the status of these negotiations and the proposed terms and conditions of the lease agreement. Staff will also recommend a time line for the Board to consider approval and execution of the lease.

Recommended Action: Receive and File.

Accompanying Document(s)

*Item 10 – Staff Report Spectrum Lease.pdf*

- 11) **INTEROPERABLE VOICE COMMUNICATIONS REPORT** (*Discussion and Possible Action*): At the January 10, 2013 meeting, the Board directed staff to develop a high-level assessment to determine the need for regional voice communications coordination, including the current status of the four P25 sub-regional projects, current regional needs and the potential costs to the Authority of assuming a greater role in these coordination efforts. Staff will provide this report for the Board's review and approval. Staff will recommend that the Board authorize staff and the TAC to present this report to Bay Area stakeholders, including the Bay Area UASI Approval Authority and Advisory Group.

Recommended Action: Receive and approve report, and authorize staff and TAC to present to Bay Area stakeholders.

Accompanying Document(s)

*Item 11 – Draft Voice Communications Report.pdf*

12)	<p><b>BAYRICS ANNUAL BUDGET FOR FISCAL YEAR 2013-2014</b> <i>(Discussion Only)</i>: Section 2.04(e) of the BayRICS JPA Agreement provides that, before the beginning of each Fiscal Year, the Board is responsible for adopting either an annual or a multi-year budget for the Authority. At the April 11, 2013 Board meeting, staff presented a draft annual budget for the Authority. Staff will provide a revised budget based on Board feedback for review by the Board. The Board may adopt the proposed budget or may request additional changes.</p> <p><u>Recommended Action</u>: Adopt proposed Budget for Fiscal Year 2013-2014.</p> <p><u>Accompanying Document(s)</u>:</p> <p><i>Item 12 – BayRICS Proposed Budget for FY 2013-2014.pdf</i></p>
13)	<p><b>APPOINTMENT OF COUNTY OF ALAMEDA AS TREASURER AND AUDITOR FOR THE BAYRICS AUTHORITY</b>: At its initial meeting, the BayRICS Board or Directors appointed Santa Clara County as the Treasurer and Auditor for the Authority. At the March 14, 2013 meeting the Board considered action to appoint the County of Alameda as Treasurer for the JPA. The Board referred the item back to staff for additional information. Staff will provide an update to the Board and recommend that the Board, by resolution, appoint Alameda County to serve as Treasurer and Auditor for the Authority.</p> <p><u>Recommended Action</u>: Adopt a resolution to appoint Alameda County to serve as Treasurer and Auditor for the BayRICS Authority.</p> <p><u>Accompanying Document</u>:</p> <p><i>Item 13 – Appointment of Treasurer Report and Resolution.pdf</i></p>
<p><b>New Business</b></p>	
14)	<p><b>APPOINTMENT OF ALTERNATES TO SERVE ON THE TECHNICAL ADVISORY COMMITTEE</b> <i>(Discussion and Possible Action)</i>: At the April 11, 2013 Board meeting, the Board asked staff to recommend proposed changes to the Technical Advisory Committee to allow for alternate members. Staff recommends that the Board approve a change to its Bylaws to authorize Technical Advisory Committee Members to recommend individuals as alternates to serve in the primary member's absence. The TAC discussed this proposal at its April 18 meeting, and did not object to staff's recommendation.</p> <p><u>Recommended Action</u>: Approve Staff Recommendation</p>

15)	<p><b>PROPOSED CHANGES TO BAYRICS BYLAWS</b> <i>(Discussion and Possible Action):</i> Staff recommends the following specific changes to the Bylaws:</p> <ul style="list-style-type: none"> <li>1) Authorize TAC to recommend alternate Committee members to serve in the primary member's absence, subject to approval of the recommended alternate by the BayRICS Board;</li> <li>2) Clarify that the Board shall annually establish a Sub-Committee to conduct performance evaluations for the General Manager;</li> <li>3) Clarify that the Board may select a temporary Chair to conduct Board meetings if a quorum is present for the meeting but neither the Chair nor Vice Chair is present;</li> <li>4) Add the definition of "Consumer Price Index" as adopted by the Board at its April meeting.</li> </ul> <p><u>Recommended Action:</u> Approve Staff Recommendations</p> <p><u>Accompanying Document:</u></p> <p><i>Item 15 – BayRICS Bylaws Amended.pdf</i></p>
16)	<p><b>FUTURE AGENDA ITEMS:</b> Any Board member who wishes to request consideration of an agenda item for a future meeting may do so, and such action shall be taken if voted for by a majority of the Board.</p>
17)	<p><b>FUTURE MEETING DATE</b></p> <p>Thursday, June 13, 2013 at 1:30 PM          Alameda County Office of Emergency Services          4985 Broder Blvd., Dublin, CA 94568</p>
18)	<p><b><i>Adjournment</i></b></p>

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The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA

#### **Disability Access**

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BAY AREA REGIONAL COMMUNICATIONS INTEROPERABILITY SYSTEMS  
JOINT POWERS AUTHORITY

65-10-15A02:47 BLVD

Meeting Location: Alameda County Office of Emergency Services GOVERNMENT  
4985 Broder Blvd, Room 1013 DOCUMENTS DE  
Dublin, CA 94568

Meeting Date: Thursday, June 13, 2013, 1:30 PM

JUN 10 2013

*Agenda*

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*Documents available at: <http://www.BayRICS.net>*

1) **CALL TO ORDER**  
**ROLL CALL**

Director	Alameda County	
Director	State of California	
Director	Marin County	
Director	Contra Costa County	
Director	City of Oakland	
Director	San Francisco County	
Director	San Francisco City	
Director	City of San Jose	
Director	San Mateo County	
Director	Santa Clara County	
Director	Sonoma County	
Director	South Bay Hub	
Director	East Bay Hub	

*Simple majority (currently seven) physically present constitutes a quorum.*

**General Public Comment**

- 2) **GENERAL PUBLIC COMMENT:** Members of the public may address the Approval Authority on items within the jurisdiction of the Authority.

**Recurring Business**

- 3) **APPROVAL OF THE AGENDA:** The Authority will review the agenda for the June 13, 2013 meeting and may take action to make non-substantive changes.

Recommended Action: Approve Agenda.

4)	<p><b>APPROVAL OF MINUTES:</b> The Authority will review the minutes from the JPA meeting that was held on May 9, 2013.</p> <p><u>Recommended Action:</u> Approve Minutes</p> <p>Accompanying Document(s)  <i>Item 4 – Draft Minutes May 9 2013 BayRICS.pdf</i></p>
5)	<p><b>BAYWEB PROJECT MANAGER'S REPORT</b> (<i>Discussion</i>): BayRICS General Manager Barry Fraser will present a report addressing staff activities for the month, including the FirstNet state consultation regional workshops and FirstNet Spectrum Lease negotiations. In addition, TAC Chair Ahsan Baig and staff will provide reports from the Public Safety Communications Research (PSCR) Broadband Stakeholder Meetings.</p> <p><u>Recommended Action:</u> Receive and File.</p> <p>Accompanying Document(s)  <i>Item 5 - Project Manager Report June 2013.pdf</i></p>
6)	<p><b>MOTOROLA SOLUTIONS REPORT</b> (<i>Discussion</i>): As requested by the Board at its October 11, 2012 meeting, a representative of Motorola Solutions Inc. will report on the status of the BayWEB project, the BTOP grant suspensions and timeline for project reengagement.</p> <p><u>Recommended Action:</u> Receive and File.</p>
7)	<p><b>STATE OF CALIFORNIA UPDATE ON FIRSTNET</b> (<i>Discussion</i>): The Authority will hear a report from the State Director or Alternate on planning efforts related to FirstNet and the status of State public safety agency reorganization activities.</p> <p><u>Recommended Action:</u> Receive and File.</p>
8)	<p><b>TECHNICAL ADVISORY COMMITTEE (TAC) STANDING REPORT:</b> The Authority will hear a report from the TAC Committee on actions taken at the TAC's April meeting, including development of core capabilities metrics for interoperable communications, BayLoop working group, BayRICS interoperable communications report, and any updates about activities of regional and national technical working groups.</p> <p><u>Recommended Action:</u> Receive and File.</p>

**Old Business**

- 9) **BAYRICS ANNUAL BUDGET FOR FISCAL YEAR 2013-2014** (*Action Item*): Section 2.04(e) of the BayRICS JPA Agreement provides that, before the beginning of each Fiscal Year, the Board is responsible for adopting either an annual or a multi-year budget for the Authority. At the April 11, 2013 Board meeting, staff presented a draft annual budget for the Authority. The Board recommended changes and Staff has incorporated those changes in a revised Fiscal Year 2013-2014 budget. The Board may take action to adopt the revised budget.

Recommended Action: Adopt proposed Budget for Fiscal Year 2013-2014.

Accompanying Document(s):

*Item 9 – BayRICS Budget for FY 2013-2014.pdf*

**New Business**

- 10) **APPROVAL FOR REIMBURSEMENT OF STAFF TRAVEL EXPENSES:** General Manager Barry Fraser has been invited to speak about BayRICS and BayWEB at the APCO International Annual Conference in Anaheim, CA on August 18-21. APCO will provide full conference registration, including several meals. Staff requests that the Board approve reimbursement of airfare and hotel expenses to travel to Anaheim to present at the conference.

Recommended Action: Approve reimbursement of eligible travel expenses to attend the conference.

Accompanying Document(s):

*Item 10 – APCO Conference Information.pdf*

- 11) **FUTURE AGENDA ITEMS:** Any Board member who wishes to request consideration of an agenda item for a future meeting may do so, and such action shall be taken if voted for by a majority of the Board.

12) **FUTURE MEETING DATE**

Thursday, July 11, 2013 at 1:30 PM  
Alameda County Office of Emergency Services  
4985 Broder Blvd., Dublin, CA 94568

- 13) **Adjournment**

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The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA

**Disability Access**

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BAY AREA REGIONAL COMMUNICATIONS INTEROPERABILITY SYSTEMS  
JOINT POWERS AUTHORITY

Meeting Location: Alameda County Office of Emergency Services GOVERNMENT  
4985 Broder Blvd, Room 1013 DOCUMENTS DEPT

Meeting Date: Thursday, July 11, 2013, 1:30 PM

JUL - 8 2013

*Agenda*

*Documents available at: <http://www.BayRICS.net>*

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1) CALL TO ORDER  
ROLL CALL

Director	Alameda County	
Director	State of California	
Director	Marin County	
Director	Contra Costa County	
Director	City of Oakland	
Director	San Francisco County	
Director	San Francisco City	
Director	City of San Jose	
Director	San Mateo County	
Director	Santa Clara County	
Director	Sonoma County	
Director	South Bay Hub	
Director	East Bay Hub	
<i>Simple majority (currently seven) physically present constitutes a quorum.</i>		

*General Public Comment*

- 2) **GENERAL PUBLIC COMMENT:** Members of the public may address the Approval Authority on items within the jurisdiction of the Authority.

*Recurring Business*

- 3) **APPROVAL OF THE AGENDA:** The Authority will review the agenda for the July 11, 2013 meeting and may take action to make non-substantive changes.

Recommended Action: Approve Agenda.

4)	<p><b>APPROVAL OF MINUTES:</b> The Authority will review the minutes from the JPA meeting that was held on June 13, 2013.</p> <p><u>Recommended Action:</u> Approve Minutes</p> <p>Accompanying Document(s)  <i>Item 4 – Draft Minutes June 13 2013 BayRICS.pdf</i></p>
5)	<p><b>BAYWEB GENERAL MANAGER'S REPORT:</b> BayRICS General Manager Barry Fraser will present a report addressing staff activities for the month, including financial report, BayWEB site status, update on LTE user devices, meetings with stakeholders, FirstNet meetings and activities, and other news and announcements.</p> <p><u>Recommended Action:</u> Receive and File.</p> <p>Accompanying Document(s)  <i>Item 5 - Project Manager Report July 2013.pdf</i></p>
6)	<p><b>MOTOROLA SOLUTIONS REPORT:</b> As requested by the Board at its October 11, 2012 meeting, a representative of Motorola Solutions Inc. will report on the status of the BayWEB project, the BTOP grant suspensions and timeline for project reengagement.</p> <p><u>Recommended Action:</u> Receive and File.</p>
7)	<p><b>STATE OF CALIFORNIA UPDATE ON FIRSTNET:</b> The Authority will hear a report from the State Director or Alternate on planning efforts related to FirstNet and the status of State public safety agency reorganization activities.</p> <p><u>Recommended Action:</u> Receive and File.</p>
8)	<p><b>TECHNICAL ADVISORY COMMITTEE (TAC) STANDING REPORT:</b> The Authority will hear a report from the TAC Committee on actions taken at the TAC's April meeting, including spectrum Lease with FirstNet, Public Safety Communications Research Broadband Stakeholder Workshop follow-up, BayLoop maintenance and monitoring, Bay Area interoperable voice communications updates, and any updates from regional and national technical working groups.</p> <p><u>Recommended Action:</u> Receive and File.</p>
<b>Old Business</b>	
9)	<p><b>SPECTRUM LEASE WITH FIRST RESPONDER NETWORK AUTHORITY (FIRSTNET) (Action Item):</b> On February 12, 2013 the First Responder Network Authority (FirstNet) adopted a resolution finding that the Bay Area's BayWEB project, along with the other six BTOP grant projects, would provide substantial benefits to the development of the nationwide, interoperable public safety broadband network, and authorizing FirstNet to enter into spectrum lease negotiations with BayRICS for spectrum usage rights to operate on the 700 MHz public safety broadband spectrum. Staff and FirstNet have negotiated a tentative Spectrum Manager Lease Agreement (SMLA), which is attached in its entirety to the Staff Report. The Board may take</p>

	<p>action to approve the Agreement and to adopt Staff's recommendations.</p> <p><u>Recommended Action:</u> Staff recommends that the Board:</p> <p>(1) Delegate authority to the BayRICS General Manager to execute the SMLA with FirstNet, in substantially similar form to the attached agreement;</p> <p>(2) Delegate authority to the BayRICS General Manager, after consultation with the BayRICS Chair, to execute amendments to the SMLA that do not substantially change the agreement terms.</p> <p><u>Accompanying Document(s):</u>  <i>Item 9 – Staff Report Spectrum Lease.pdf</i></p>
<b><i>New Business</i></b>	
<b>10)</b>	<b>ELECTION OF OFFICERS</b> ( <i>Action item</i> ): As provided in Section 3.01 of the JPA Agreement, The Board may accept nominations and vote to elect the positions of Chair and Vice-chair.
<b>11)</b>	<b>FUTURE AGENDA ITEMS:</b> Any Board member who wishes to request consideration of an agenda item for a future meeting may do so, and such action shall be taken if voted for by a majority of the Board.
<b>12)</b>	<b>FUTURE MEETING DATE</b>  Thursday, August 8, 2013 at 1:30 PM Alameda County Office of Emergency Services 4985 Broder Blvd., Dublin, CA 94568
<b>13)</b>	<b><i>Adjournment</i></b>

If any materials related to an item on this agenda have been distributed to the Authority members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours. Or on the internet at: <http://www.BayRICS.net>

The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA

#### **Disability Access**

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**BAY AREA REGIONAL COMMUNICATIONS INTEROPERABILITY  
SYSTEMS JOINT POWERS AUTHORITY  
BOARD OF DIRECTORS MEETING**  
Alameda County Office of Emergency Services  
4985 Broder Blvd, Dublin, CA 94568

**NOTICE OF MEETING  
CANCELLATION**

**The BayRICS Board Meeting scheduled for  
1:30 PM on Thursday August 8, 2013  
has been canceled**

The next regularly scheduled meeting of the BayRICS Board will be  
Thursday September 12, 2013 at 1:30 PM at the  
Alameda County Office of Emergency Services  
4985 Broder Blvd, Dublin, CA 94568  
Room 1013

*For information about special meeting announcements, please check this  
bulletin board, or visit our website: [www.BayRICS.net](http://www.BayRICS.net)*

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# LETTER TO A SON BY A FATHER

BY  
J. M. W. TURNER

WITH  
AN INTRODUCTION  
BY  
J. M. W. TURNER

THE  
PUBLISHED  
BY  
J. M. W. TURNER

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TAC Meetings (/tac-meetings.html)    Interoperable Communications (/interoperable-communications.html)

BayRICS Authority

Board of Directors

News and Notes Blog (/news-and-notes-blog.html)

## NOTICE OF MEETING

### CANCELLATION

The regular BayRICS Board Meeting scheduled for  
1:30 PM on Thursday September 12, 2013  
has been canceled.

The next regularly scheduled meeting of the BayRICS Board will be  
Thursday October 10, 2013 at 1:30 PM at the  
Alameda County Office of Emergency Services  
4985 Broder Blvd, Dublin, CA 94568, Room 1013

Check this site regularly for updates and special meeting announcements.

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**BayRICS Authority**

[News and Notes Blog \(/news-and-notes-blog.html\)](#)

**Board of Directors  
Special Meeting  
September 16, 2013 1:30 PM  
Alameda County Sheriff OES**

**Room 1013  
4985 Broder Blvd., Dublin CA 94568**

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BayRICS Special Meeting Agenda September 16, 2013

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Item 4 – BayRICS Meeting Minutes 7 11 2013 draft.pdf



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\_bayrics\_meeting\_minutes\_07\_11\_2013\_draft.pdf)

Item 6 – BayRICS Guiding Principles for SMLA and  
BOOM Negotiations.pdf

**item\_4\_-\_bayrics\_meeting\_minutes\_07\_11\_2013\_draft.pdf**

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\_bayrics\_guiding\_principles\_for\_smla\_snd\_boom\_negotiations.pdf)

Item 6 – Summary of Spectrum Lease Revisions.pdf

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\_bayrics\_guiding\_principles\_for\_smla\_snd\_boom\_\_negotiations.pdf)

Item 6 – Revised BayRICS Spectrum Lease 09-12-13.pdf



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\_summary\_of\_spectrum\_lease\_revisions.pdf)

Item 7 – Cal OES Letter dated August 19 2013.pdf

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\_revised\_bayrics\_spectrum\_lease\_agreement\_09\_12\_13.pdf)

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**BayRICS Authority**

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**Board of Directors**

## **NOTICE OF MEETING CANCELLATION**

**The BayRICS Board Meeting  
scheduled for  
1:30 PM on Thursday October 10, 2013  
has been canceled**

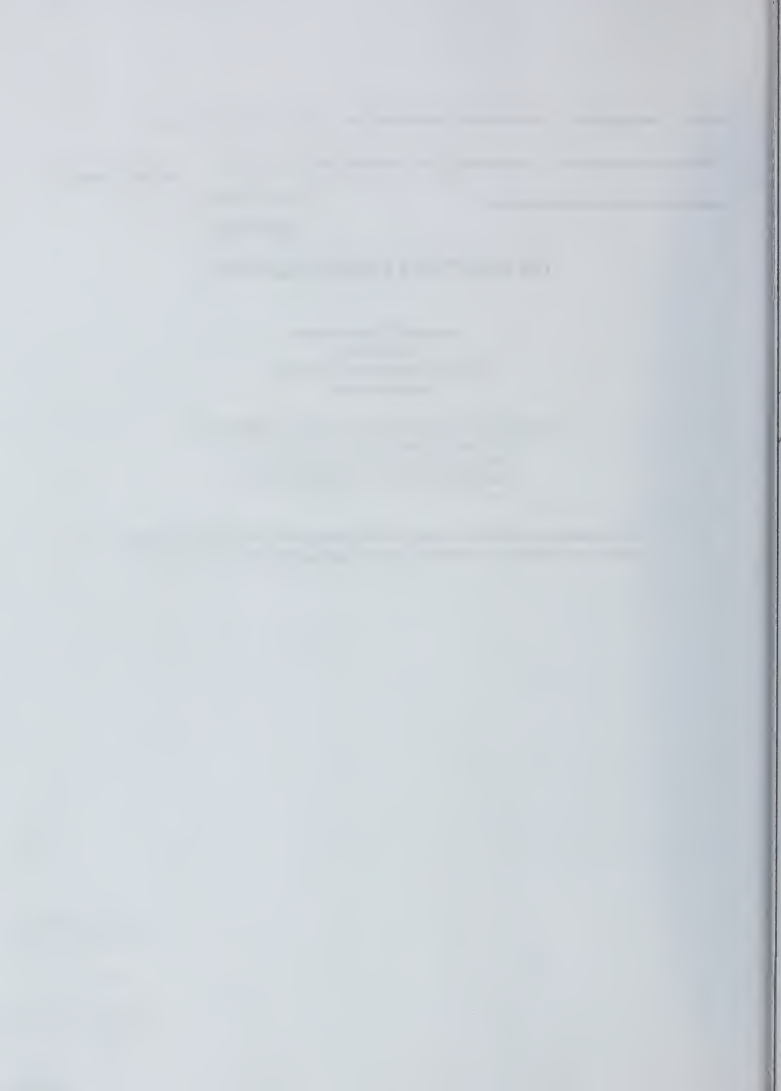
The next regularly scheduled meeting of the BayRICS Board will be  
Thursday November 14, 2013 at 1:30 PM at the  
Alameda County Sheriff Office of Emergency Services  
4985 Broder Blvd, Dublin, CA 94568 Room 1013

***For information about special meeting announcements, please check the Alameda County  
Sheriff OES bulletin board, or visit this website: [www.BayRICS.net](http://www.BayRICS.net) (http://www.bayrics.net/)***

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# BAY AREA REGIONAL COMMUNICATIONS INTEROPERABILITY SYSTEMS JOINT POWERS AUTHORITY

Meeting Location: Alameda County Office of Emergency Services  
4985 Broder Blvd, Room 1013  
Dublin, CA 94568

Meeting Date: Thursday November 14, 2013, 1:30 PM

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## Regular Meeting Agenda

Documents available at: <http://www.BayRICS.net>

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### 1) CALL TO ORDER ROLL CALL

Director	Alameda County	
Director	State of California	
Director	Marin County	
Director	Contra Costa County	
Director	City of Oakland	
Director	San Francisco County	
Director	San Francisco City	
Director	City of San Jose	
Director	San Mateo County	
Director	Santa Clara County	
Director	Sonoma County	
Director	South Bay Hub	
Director	East Bay Hub	

*Simple majority (currently seven) physically present constitutes a quorum.*

### *General Public Comment*

- 2) **GENERAL PUBLIC COMMENT:** Members of the public may address the Approval Authority on items within the jurisdiction of the Authority.

### *Recurring Business*

- 3) **APPROVAL OF THE AGENDA:** The Authority will review the agenda for the November 14, 2013 meeting and may take action to make non-substantive changes.

Recommended Action: Approve Agenda.

4)	<p><b>APPROVAL OF MINUTES:</b> The Authority will review the minutes from the JPA meeting that was held on September 16, 2013.</p> <p><u>Recommended Action:</u> Approve Minutes</p> <p><u>Accompanying Document(s):</u>  <i>Item 4 – Draft Minutes Sept 16 2013 BayRICS.pdf</i></p>
5)	<p><b>BAYWEB GENERAL MANAGER'S REPORT:</b> BayRICS General Manager Barry Fraser will present a brief report addressing staff activities for the month, including financial report, meetings with stakeholders, FirstNet meetings and activities, and other news and announcements.</p> <p><u>Recommended Action:</u> Receive and File.</p> <p><u>Accompanying Document(s):</u>  <i>Item 5 – BayRICS GM Report November 2013.pdf</i></p>
6)	<p><b>MOTOROLA SOLUTIONS REPORT:</b> As requested by the Board at its October 11, 2012 meeting, a representative of Motorola Solutions Inc. will report on the status of the BayWEB project, the BTOP grant suspensions and timeline for project reengagement.</p> <p><u>Recommended Action:</u> Receive and File.</p>
7)	<p><b>STATE OF CALIFORNIA UPDATE ON FIRSTNET:</b> The Authority will hear a report from the State Director or Alternate on planning efforts related to FirstNet and the California First Responder Network (CalFRN).</p> <p><u>Recommended Action:</u> Receive and File.</p>
8)	<p><b>TECHNICAL ADVISORY COMMITTEE (TAC) STANDING REPORT:</b> The Authority will hear a report from the TAC Committee, including BayLoop maintenance and monitoring, Bay Area interoperable voice communications updates, and updates from regional and national technical working groups.</p> <p><u>Recommended Action:</u> Receive and File.</p>
<b>Old Business</b>	
9)	<p><b>SPECTRUM LEASE WITH FIRST RESPONDER NETWORK AUTHORITY (FIRSTNET) AND CHANGES TO BOOM AGREEMENT WITH MOTOROLA SOLUTIONS, INC. (Action Item):</b> At its July 11, 2013 meeting, the BayRICS Board approved a tentative Spectrum Manager Lease Agreement (SMLA) and delegated authority to the BayRICS General Manager to execute the agreement and any amendments that do not substantially change the agreement terms. At its September</p>

	<p>16, 2013 meeting, the Board approved revisions to the SMLA, and staff reported that FirstNet had requested several changes to the Build Own Operate and Maintain (BOOM) Agreement between BayRICS and Motorola Solutions, Inc.</p> <p>Staff will provide an update on these negotiations, an analysis of the proposed SMLA and BOOM changes and recommendations for Board action on these changes.</p> <p><u>Recommended Actions:</u> Approve the SMLA and BOOM changes and authorize the BayRICS Chair to execute the modified BOOM and SMLA agreements.</p> <p><u>Accompanying Document(s):</u>  <i>Item 9 – Report on Spectrum Lease and BOOM Revisions.pdf</i>  <i>Item 9 – Revised BayRICS Spectrum Lease 11-8-13.pdf</i>  <i>Item 9 – Revised BayRICS BOOM 11-8-13.pdf</i></p>
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### ***New Business***

<b>10)</b>	<p><b>EXTENSION OF BAYLOOP MAINTENANCE AND MONITORING AGREEMENT</b> (<i>Action Item</i>): At the February 14, 2013 meeting, the Board approved a BayLoop Maintenance and Network Monitoring Agreement with Aviat USA, Inc. The agreement runs from February 15, 2013 through February 14, 2014, and includes an option for BayRICS to extend the agreement for an additional 12 months, through February 14, 2015. BayRICS was awarded UASI 2013 grant funding to pay for the 12-month extension.</p> <p><u>Recommended Actions:</u> Authorize the BayRICS General Manager to (1) notify Aviat USA, Inc. that BayRICS intends to extend the BayLoop Maintenance and Network Monitoring agreement for an additional 12-month term; and (2) execute an MOU between BayRICS and Alameda County to receive UASI 2013 grant funding to reimburse BayRICS for the costs of the contract extension.</p> <p><u>Accompanying Document(s):</u>  <i>Item 10 – Staff Report BayLoop M&amp;M Agreement Extension.pdf</i></p>
<b>11)</b>	<p><b>BAY AREA URBAN AREA SECURITY INITIATIVE (UASI) 2014 FUNDING REQUESTS</b> (<i>Action Item</i>): Staff, with the assistance of the Technical Advisory Committee (TAC) and the five regional P25 system operators, has developed two requests for funding for the UASI 13 grant cycle: (1) \$220,000.00 to continue BayLoop maintenance and network monitoring and (2) \$100,000.00 to continue ongoing regional P25 voice coordination efforts currently conducted by San Mateo County.</p> <p><u>Recommended Actions:</u> Authorize the BayRICS General Manager to submit UASI 2014 grant requests to (1) continue funding for BayLoop maintenance and network monitoring; and (2) fund ongoing regional P25 network</p>

	<p>coordination currently being conducted by San Mateo County.</p> <p><u>Accompanying Documents(s):</u>  <i>Item 11 - Staff Report UASI 2014 Proposals.pdf</i></p>
12)	<b>FUTURE AGENDA ITEMS:</b> Any Board member who wishes to request consideration of an agenda item for a future meeting may do so, and such action shall be taken if voted for by a majority of the Board.
13)	<p><b>FUTURE MEETING DATE</b></p> <p>Thursday, December 12, 2013 at 1:30 PM  Alameda County Office of Emergency Services  4985 Broder Blvd., Dublin, CA 94568</p>
14)	<b>Adjournment</b>

If any materials related to an item on this agenda have been distributed to the Authority members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours. Or on the internet at: <http://www.BayRICS.net>

The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA

#### **Disability Access**

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Barry Fraser, at least 24 hours prior to the meeting at (925) 803-7882.

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## BayRICS Authority

### Board of Directors

#### Meeting

January 9, 2013 1:30 PM  
Alameda County Sheriff OES  
Room 1013  
4985 Broder Blvd., Dublin CA 94568

Click on the file icon to view or download the document:



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BayRICS Regular Meeting Agenda January 9, 2014

**bayrics\_agenda\_jan\_9\_2014.pdf**

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(/uploads/1/2/4/6/12466172/item\_4\_-\_minutes\_nov\_14\_2013\_bayrics.pdf)

Item 4 – Minutes Nov 14 2013 BayRICS (Approved)

**item\_4\_-\_minutes\_nov\_14\_2013\_bayrics.pdf**

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Item 5 – BayRICS GM Report January 2014

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Item 5 – PSAC briefing on Outreach and Consultation

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Item 8 – Staff Report BayRICS Next Steps

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(/uploads/1/2/4/6/12466172/item\_8\_-\_firstnet\_press\_release\_december\_17\_2013.pdf)

Item 8 – FirstNet Press Release December 17 2013

**item\_8\_-\_firstnet\_press\_release\_december\_17\_2013.pdf**

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(/uploads/1/2/4/6/12466172/item\_8\_-\_motorola\_grant\_termination\_letter.pdf)

Item 8 -- Motorola Grant Termination Letter

**item\_8\_-\_motorola\_grant\_termination\_letter.pdf**

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#### Item 9 – Agreement to Terminate the BOOM

**item\_9\_-\_agreement\_to\_terminate\_the\_boom.pdf**

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(/uploads/1/2/4/6/12466172/item\_11\_-\_bayrics\_2014\_regular\_meeting\_dates.pdf)

#### Item 11 – BayRICS 2014 regular meeting dates

**item\_11\_-\_bayrics\_2014\_regular\_meeting\_dates.pdf**

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**BayRICS Authority**

**Board of Directors**

## **NOTICE OF MEETING**

### **CANCELLATION**

**The regular BayRICS Board Meeting scheduled for  
1:30 PM on Thursday February 13, 2014  
has been canceled.**

**The next regularly scheduled meeting of the BayRICS Board will be  
Thursday March 13, 2014 at 1:30 PM at the  
Alameda County Office of Emergency Services  
4985 Broder Blvd, Dublin, CA 94568, Room 1013**

***For information and meeting announcements, please check the Alameda County Sheriff  
Office of Emergency Services bulletin board, or visit our  
website: [www.BayRICS.net](http://www.bayrics.net) (<http://www.bayrics.net/>)***

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**BayRICS Authority**

**Board of Directors**

## **NOTICE OF MEETING CANCELLATION**

**The regular BayRICS Board Meeting scheduled for  
1:30 PM on Thursday March 13, 2014  
has been canceled.**

**The next regularly scheduled meeting of the BayRICS Board will be  
Thursday April 10, 2014 at 1:30 PM at the  
Alameda County Office of Emergency Services  
4985 Broder Blvd, Dublin, CA 94568, Room 1013**

*For information and meeting  
announcements, please check the Alameda County Sheriff  
Office of Emergency Services bulletin board, or visit our  
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BAY AREA REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEMS  
(BayRICS) JOINT POWERS AUTHORITY

04-07-14P09:30

Meeting Location: Alameda County Sheriff  
Office of Emergency Services  
4985 Broder Blvd, Room 1013  
Dublin, CA 94568  
Meeting Date: Thursday April 10, 2014, 1:30 PM

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Regular Meeting Notice and Agenda (DRAFT)

Documents available at: <http://www.BayRICS.net>

1) CALL TO ORDER  
ROLL CALL

Director	Alameda County	
Director	State of California	
Director	Marin County	
Director	Contra Costa County	
Director	City of Oakland	
Director	San Francisco County	
Director	San Francisco City	
Director	City of San Jose	
Director	San Mateo County	
Director	Santa Clara County	
Director	Sonoma County	
Director	South Bay Hub	
Director	East Bay Hub	
Simple majority (currently seven) physically present constitutes a quorum.		

*General Public Comment*

- 2) **GENERAL PUBLIC COMMENT:** Members of the public may address the BayRICS Board on items within the jurisdiction of the Authority.

*Recurring Business*

- 3) **APPROVAL OF THE AGENDA:** The Board will review the agenda for the April 10, 2014 meeting and may take action to make non-substantive changes.

Recommended Action: Approve Agenda.

- 4) **APPROVAL OF MINUTES:** The Board will review the minutes from the JPA meeting that was held on January 9, 2014.

Recommended Action: Approve Minutes

Accompanying Document(s):

Item 4 – Draft Minutes Jan 9 2014 BayRICS.pdf

5)	<p><b>BAYRICS GENERAL MANAGER'S REPORT:</b> BayRICS General Manager Barry Fraser will present a brief report addressing staff activities for the month, including meetings and activities of the California First Responder Network (CalFRN), First Responder Network Authority (FirstNet), Public Safety Advisory Committee (PSAC) and Technical Advisory Committee (TAC), administrative and financial updates and other news and announcements.</p> <p><u>Recommended Action:</u> Receive and File.</p> <p><u>Accompanying Document(s):</u></p> <p><i>Item 5 – BayRICS GM Report April 2014.pdf</i></p> <p><i>Item 5 – SB 1211.pdf</i></p> <p><i>Item 5 – BayRICS Pilot Expression of Interest.pdf</i></p>
6)	<p><b>STATE OF CALIFORNIA UPDATE ON FIRSTNET:</b> The Board will hear a report from the State Director or Alternate on planning efforts related to FirstNet and the California First Responder Network (CalFRN).</p> <p><u>Recommended Action:</u> Receive and File.</p>
7)	<p><b>BayRICS TECHNICAL ADVISORY COMMITTEE (TAC) STANDING REPORT:</b> The Board will hear a report from the TAC Committee, including BayLoop maintenance and monitoring, Bay Area interoperable voice communications updates, and updates from regional and national technical working groups.</p> <p><u>Recommended Action:</u> Receive and File.</p>
<p><b>Old Business</b></p>	
8)	<p><b>BAYRICS PLANNING COMMITTEE REPORT AND RECOMMENDATIONS</b> (<i>Action Item</i>): At the January 9, 2014 meeting, the BayRICS Board established an <i>ad hoc</i> Planning Committee to develop recommendations for a three-five year strategic plan for BayRICS, in response to the termination of the BOOM Agreement and loss of grant funding for the BayWEB project. Staff has prepared a report with an update on the Committee's work and its proposed recommendations for the Board's consideration.</p> <p><u>Recommended Actions:</u> Adopt the Committee's majority recommendation to focus BayRICS efforts on short-term regional communications initiatives and FirstNet planning for the 2014-2015 Fiscal Year, while continuing to assess long term options; reduce member fee to \$7,000 for 2014-2015; tap a portion of reserve funds to cover administrative costs, FirstNet planning activities and administration of UASI grants for P25 coordination and BayLoop maintenance through 2015.</p> <p><u>Accompanying Document(s):</u></p> <p><i>Item 8 – BayRICS Planning Committee Report.pdf</i></p>

## New Business

9)	<p><b>BAYRICS ANNUAL BUDGET AND MEMBER FEES FOR 2014-2015</b> (<i>Action Item</i>): Section 5.01(c) of the BayRICS JPA Agreement provides that the Board shall annually set member fees in an amount not to exceed the Initial Membership Fee, but which may be adjusted to reflect changes in the Consumer Price Index (CPI). Section 2.04(e) of the JPA Agreement provides that, before the beginning of each Fiscal Year, the Board is responsible for adopting either an annual or a multi-year budget.</p> <p>Based on the Planning Committee's majority recommendation, staff has developed a proposed budget for Fiscal Year 2014-2015, based on annual fees of \$7,000.00 per member.</p> <p><u>Recommended Actions:</u> Adopt proposed budget for 2014-2015 and set member fees at \$7,000.00 per member.</p> <p><u>Accompanying Document(s):</u> <i>Item 9 - BayRICS Proposed Budget 2014-2015.pdf</i></p>
10)	<p><b>MEMORANDUM OF UNDERSTANDING WITH ALAMEDA COUNTY SHERIFF FOR GENERAL MANAGER:</b> (<i>Action Item</i>): At the May 9, 2013 Board meeting, the Board authorized the Chair to execute a Memorandum of Understanding (MOU) with Alameda County Sheriff to provide the General Manager's salary and other specified support costs, with those costs to be reimbursed by BayRICS. The initial MOU term is one year, though May 31, 2014. Section 4(a) of the MOU provides that BayRICS has an option to extend the agreement for up to two additional one-year terms. Alameda County Sheriff must also agree to the extensions.</p> <p><u>Recommended Actions:</u> Authorize the Chair to notify Alameda County that BayRICS exercises its option to extend the current MOU for General Manager through May 31, 2015.</p> <p><u>Accompanying Document(s):</u> <i>Item 10 – MOU for BayRICS General Manager.pdf</i></p>
11)	<p><b>GENERAL MANAGER PERFORMANCE REVIEW COMMITTEE</b> (<i>Action Item</i>): Section 3.03 of the BayRICS Authority Bylaws provides that the Board shall, on an annual basis, establish a committee consisting of the Chair, Vice-Chair, and one additional Director who shall meet to discuss the performance of the General Manager. At the conclusion of the meeting, the Chair shall prepare a written performance evaluation for the General Manager.</p> <p><u>Recommended Actions:</u> Establish <i>ad hoc</i> general manager performance review committee; designate one Director to serve with the Chair and Vice-Chair on committee and direct committee to complete performance review no later than May 31, 2014.</p>

12)	<p><b>ALTERNATE MEMBERS OF THE TECHNICAL ADVISORY COMMITTEE (TAC)</b> (<i>Action Item</i>): At its May 9, 2013 meeting, the Board approved the addition of alternate members to the Technical Advisory Committee to serve in the primary member's absence. Staff provides a report on the TAC primary and alternate members, and recommendation that the Board approve the specified alternates.</p> <p><u>Recommended Actions</u>: Approve the recommendations for alternates to serve on BayRICS Technical Advisory Committee in the primary TAC member's absence.</p> <p><u>Accompanying Document(s)</u>:</p> <p><i>Item 12 – Staff Report TAC Alternates.pdf</i></p>
13)	<p><b>FUTURE AGENDA ITEMS</b>: Any Board member who wishes to request consideration of an agenda item for a future meeting may do so, and such action shall be taken if voted for by a majority of the Board.</p>
14)	<p><b>NEXT REGULAR MEETING DATE</b>:</p> <p>Thursday May 8, 2014 at 1:30 PM  Alameda County Office of Emergency Services  4985 Broder Blvd., Dublin, CA 94568</p>
15)	<p><b>Adjournment</b></p>

If any materials related to an item on this agenda have been distributed to the Authority members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours. Or on the internet at: <http://www.BayRICS.net>

The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA

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**BayRICS Authority**

**Board of Directors**

## **NOTICE OF MEETING CANCELLATION**

**The regular BayRICS Board Meeting scheduled for  
1:30 PM on Thursday May 8, 2014  
has been canceled.**

**The next regularly scheduled meeting of the BayRICS Board will be  
Thursday June 12, 2014 at 1:30 PM at the  
Alameda County Office of Emergency Services  
4985 Broder Blvd, Dublin, CA 94568, Room 1013**

***For information and meeting  
announcements, please check the Alameda County Sheriff  
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BAY AREA REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEMS  
(BayRICS) JOINT POWERS AUTHORITY

Meeting Location: Alameda County Sheriff  
Office of Emergency Services  
4985 Broder Blvd, Room 1013  
Dublin, CA 94568

Meeting Date: Thursday June 12, 2014, 1:30 PM

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Regular Meeting Notice and Agenda (DRAFT)

Documents available at: <http://www.BayRICS.net>

1)	<b>CALL TO ORDER</b> <b>ROLL CALL</b> <table border="1"><tr><td>Director</td><td>Alameda County</td><td></td></tr><tr><td>Director</td><td>State of California</td><td></td></tr><tr><td>Director</td><td>Marin County</td><td></td></tr><tr><td>Director</td><td>Contra Costa County</td><td></td></tr><tr><td>Director</td><td>City of Oakland</td><td></td></tr><tr><td>Director</td><td>San Francisco County</td><td></td></tr><tr><td>Director</td><td>San Francisco City</td><td></td></tr><tr><td>Director</td><td>City of San Jose</td><td></td></tr><tr><td>Director</td><td>San Mateo County</td><td></td></tr><tr><td>Director</td><td>Santa Clara County</td><td></td></tr><tr><td>Director</td><td>Sonoma County</td><td></td></tr><tr><td>Director</td><td>South Bay Hub</td><td></td></tr><tr><td>Director</td><td>East Bay Hub</td><td></td></tr></table> <p><i>Simple majority (currently seven) physically present constitutes a quorum.</i></p>	Director	Alameda County		Director	State of California		Director	Marin County		Director	Contra Costa County		Director	City of Oakland		Director	San Francisco County		Director	San Francisco City		Director	City of San Jose		Director	San Mateo County		Director	Santa Clara County		Director	Sonoma County		Director	South Bay Hub		Director	East Bay Hub	
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4)	<b>APPROVAL OF MINUTES:</b> The Board will review the minutes from the JPA meeting that was held on April 10, 2014.  <u>Recommended Action:</u> Approve Minutes <u>Accompanying Document(s):</u>  <i>NOTE: Minutes to be provided under separate cover.</i>																																							

5)	<p><b>BAYRICS GENERAL MANAGER'S REPORT:</b> BayRICS General Manager Barry Fraser will provide a progress report on implementation of the BayRICS strategic plan, including a progress report on the regional communications initiatives identified in the plan; reports on the meetings and activities of the California First Responder Network (CalFRN), First Responder Network Authority (FirstNet), Public Safety Advisory Committee (PSAC) and other staff activities; JPA administrative and financial updates; and other news and announcements.</p> <p><u>Recommended Action:</u> Receive and File.</p> <p><u>Accompanying Document(s):</u></p> <p><i>Item 5 – BayRICS GM Report June 2014.pdf</i></p> <p><i>Item 5 – Interoperability Project Plan.pdf</i></p>
6)	<p><b>STATE OF CALIFORNIA UPDATE ON FIRSTNET:</b> The Board will hear a report from the State Director or Alternate on planning efforts related to FirstNet and the California First Responder Network (CalFRN).</p> <p><u>Recommended Action:</u> Receive and File.</p>
7)	<p><b>BayRICS TECHNICAL ADVISORY COMMITTEE (TAC) STANDING REPORT:</b> The Board will hear a report from the TAC Committee Chair, including BayLoop maintenance and monitoring, Bay Area interoperable voice communications updates, and updates from state and national conferences and technical working groups.</p> <p><u>Recommended Action:</u> Receive and File.</p>
<p><b><i>New Business</i></b></p>	
8)	<p><b>AMENDMENT TO MODIFY AND EXTEND CONTRACT FOR LEGAL SERVICES WITH BEST, BEST AND KRIEGER:</b> <i>(Action Item):</i> On November 3, 2011, BayRICS approved an agreement with the law firm Best, Best and Krieger for various legal services. On January 10, 2013 BayRICS approved Amendment One to the agreement, extending the term to June 30, 2014. Staff recommends that the Board authorize the Chair to execute an “Amendment Two” to the BBK Agreement, extending the term to June 30, 2016, and making additional modifications to the contract terms based on the changed circumstances of the JPA.</p> <p><u>Recommended Actions:</u> Authorize the Chair to execute Amendment Two to the BBK contract for legal services extending that agreement to June 30, 2016.</p> <p><u>Accompanying Document(s):</u></p> <p><i>Item 8 – Amendment Two.pdf</i></p>
9)	<p><b>FUTURE AGENDA ITEMS:</b> Any Board member who wishes to request consideration of an agenda item for a future meeting may do so, and such action shall be taken if voted for by a majority of the Board.</p>

<b>10)</b>	<b>NEXT REGULAR MEETING DATE:</b> Thursday July 10, 2014 at 1:30 PM Alameda County Office of Emergency Services 4985 Broder Blvd., Dublin, CA 94568
<b>11)</b>	<b><i>Adjournment</i></b>

If any materials related to an item on this agenda have been distributed to the Authority members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours. Or on the internet at: <http://www.BayRICS.net>

The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA

#### **Disability Access**

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Barry Fraser, at least 24 hours prior to the meeting at (925) 803-7882.



## **NOTICE OF MEETING CANCELLATION**

**The regular BayRICS Board Meeting scheduled for  
Thursday July 10, 2014 at 1:30 PM  
has been canceled.**

**The next regularly scheduled meeting of the BayRICS Board will be  
Thursday August 14, 2014 at 1:30 PM at the  
Alameda County Office of Emergency Services  
4985 Broder Blvd, Dublin, CA 94568, Room 1013**

***For information and meeting announcements,  
please check the Alameda County Sheriff  
Office of Emergency Services bulletin board, or visit  
our website: [www.BayRICS.net](http://www.BayRICS.net) (<http://www.bayrics.net/>)***

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**BAY AREA REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEMS  
(BayRICS) JOINT POWERS AUTHORITY**

**Meeting Location:** Alameda County Sheriff  
Office of Emergency Services  
4985 Broder Blvd, Room 1013  
Dublin, CA 94568

**Meeting Date:** Thursday August 14, 2014, 1:30 PM

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***Regular Meeting Notice and Agenda (DRAFT)***  
***Documents available at: <http://www.BayRICS.net>***

**1) CALL TO ORDER  
ROLL CALL**

Director	Alameda County	
Director	State of California	
Director	Marin County	
Director	Contra Costa County	
Director	City of Oakland	
Director	San Francisco County	
Director	San Francisco City	
Director	City of San Jose	
Director	San Mateo County	
Director	Santa Clara County	
Director	Sonoma County	
Director	South Bay Hub	
Director	East Bay Hub	
<i><b>Simple majority (currently seven) physically present constitutes a quorum.</b></i>		

**General Public Comment**

- 2) GENERAL PUBLIC COMMENT:** Members of the public may address the BayRICS Board on items within the jurisdiction of the Authority.

**Recurring Business**

- 3) APPROVAL OF THE AGENDA:** The Board will review the agenda for the August 14, 2014 meeting and may take action to make non-substantive changes.

Recommended Action: Approve Agenda.

- 4) APPROVAL OF MINUTES:** The Board will review the minutes from the JPA meetings that were held on April 10, 2014 and June 12, 2014.

Recommended Action: Approve Minutes for April 10, 2014 and June 12, 2014.

Accompanying Document(s):

*Item 4 – Draft Minutes Apr 10 2014 BayRICS.pdf*

*Item 4 – Draft Minutes June 12 2014 BayRICS.pdf*

5)	<p><b>BAYRICS GENERAL MANAGER'S REPORT:</b> BayRICS General Manager Barry Fraser will report on progress on BayRICS strategic plan initiatives, and on the meetings and activities of the First Responder Network Authority (FirstNet), Public Safety Advisory Committee (PSAC), California First Responder Network (CalFRN), and BayRICS Advisory Groups. GM Fraser will also report on BayLoop status, BayRICS administrative and financial updates, and related news and announcements.</p> <p><u>Recommended Action:</u> Receive and File.</p> <p><u>Accompanying Document(s):</u></p> <p><i>Item 5 – BayRICS GM Report August 2014.pdf</i>  <i>Item 5 – BayLoop Status Report.pdf</i></p>
6)	<p><b>STATE OF CALIFORNIA UPDATE ON FIRSTNET:</b> The Board will hear a report from the State Director or Alternate on planning efforts related to FirstNet and the California First Responder Network (CalFRN).</p> <p><u>Recommended Action:</u> Receive and File.</p>
7)	<p><b>BAYRICS TECHNICAL ADVISORY COMMITTEE (TAC) STANDING REPORT:</b> The Board will hear a report from the TAC Committee Chair, including BayLoop maintenance and monitoring, Bay Area interoperable voice communications updates, and updates from state and national conferences and technical working groups.</p> <p><u>Recommended Action:</u> Receive and File.</p>
<b>New Business</b>	
8)	<p><b>REGIONAL P25 SYSTEM KEY EXCHANGE GUIDELINES</b> (<i>Action Item</i>)</p> <p>BayRICS has previously identified the need for uniform guidelines to help ensure that P25 radios placed into service by a member agency will operate on other regional P25 networks for mutual aid response. Over the past six months, BayRICS staff worked with the Bay Area P25 system operators to develop model guidelines for the secure exchange of system encryption keys required to program radios to allow operation across P25 systems. These guidelines are described in the attached System Key Exchange Guidelines Report. The Guidelines have been approved by the regional P25 system operators and the BayRICS Technical Advisory Committee (TAC).</p> <p><u>Recommended Action:</u> Staff recommends that the Board Endorse the <i>System Key Exchange Guidelines</i> as a model for the Bay Area; direct staff to distribute the Guidelines to BayRICS Members and Bay Area public safety agencies; and encourage agencies to implement the Guidelines as part of their P25 radio programming procedures.</p> <p><u>Accompanying Document(s):</u></p> <p><i>Item 8 – Staff Report System Key Exchange Guidelines.pdf</i></p>



9)	<p><b>SLIGP GRANT FUNDING FOR BAYWEB “LESSONS LEARNED” REPORT</b> (<i>Action Item</i>). In August, 2013, the State of California received State and Local Implementation Grant Program (SLIGP) funding to fund the State’s planning and consultation efforts to prepare for deployment of the FirstNet nationwide public safety broadband network. The State allocated a portion of these funds to cover costs for BayRICS to prepare a “Lessons Learned and Next Steps” report and other deliverables that will be used by the State to plan and conduct the consultation process with FirstNet. GM Fraser is working with State staff to develop the scope of work and project plan, as well as the mechanism for allocating the funds to accomplish this work.</p> <p><u>Recommended Action:</u> Authorize the BayRICS Chair or the Chair’s designee to approve the acceptance of funding support from the State of California to prepare a “Lessons Learned and Next Steps” report and related materials to assist the State in its planning and consultation process with FirstNet.</p>
10)	<p><b>FEEES FOR NEW BayRICS MEMBER AGENCIES.</b> (<i>Action Item</i>)The BayRICS JPA Agreement (Section 5.01(b)) includes a procedure for accepting new members into the JPA, including a requirement that new members pay a “Subsequent Membership Fee” as a condition to becoming a Member. Section 5.01(b) also provides that “the Board shall determine the amount of each Subsequent Membership Fee, but in no event shall it be less than the Initial Membership Fee the public agency would have been required to pay to become a Member within the Initial Membership Period.”</p> <p><u>Recommended Action:</u> Set the Subsequent Membership Fee to an amount equal to the Initial Membership Fee as established in Section 5.01(a)(ii) of the JPA Agreement (\$24,500 for agencies with seats on the Board, and \$5,000 for other agencies).</p> <p>Alternatively, the Board may set Subsequent Member Fees at another level consistent with the JPA Agreement.</p>
11)	<p><b>TRAVEL EXPENSE REIMBURSEMENT REQUEST FOR OUT OF STATE TRAVEL</b> (<i>Action Item</i>). In June 2013, BayRICS General Manager Barry Fraser was appointed by the National Association of Telecommunications Officers and Advisors (NATOA) to serve on the FirstNet Public Safety Advisory Committee (PSAC). GM Fraser has been invited to brief NATOA leadership and moderate a panel discussion at NATOA’s annual conference in St. Paul MN on September 30, 2014. GM Fraser requests advance approval of reimbursement of partial travel expenses to attend the briefing (some expenses will be paid by NATOA).</p> <p><u>Recommended Action:</u> Approve the General Manager’s request for reimbursement of out of state travel expenses.</p>
12)	<p><b>FUTURE AGENDA ITEMS:</b> Any Board member who wishes to request consideration of an agenda item for a future meeting may do so, and such action shall be taken if voted for by a majority of the Board.</p>
13)	<p><b>NEXT REGULAR MEETING DATE:</b></p> <p>Thursday <b>October 9, 2014</b> at 1:30 PM Alameda County Office of Emergency Services</p>

	4985 Broder Blvd., Dublin, CA 94568
<i>14)</i>	<i>Adjournment</i>

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The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA

#### **Disability Access**

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## **NOTICE OF MEETING CANCELLATION**

**The regular BayRICS Board Meeting scheduled for  
1:30 PM on Thursday October 9, 2014  
has been canceled.**

**The next regularly scheduled meeting of the BayRICS Board will be  
Thursday November 13, 2014 at 1:30 PM at the  
Alameda County Office of Emergency Services  
4985 Broder Blvd, Dublin, CA 94568, Room 1013**

***For information and meeting  
announcements, please check the Alameda County Sheriff  
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